

DRAFT Minutes
8th ANNUAL GENERAL MEETING
ALBERTA COLLEGE OF PHARMACISTS

May 24, 2008
7:30 – 9:00 a.m.
The Westin Edmonton
10135-100 Street, Edmonton

1. **Call to Order** – President Dianne Donnan called the meeting to order at 7:58 a.m. She advised that the meeting would be conducted in accordance with Robert’s Rules of Order.
2. **Introductions** – President Donnan recognized the following distinguished guests in attendance at the meeting:

Past Presidents of the Alberta Pharmaceutical Association and the Alberta College of Pharmacists

- Rosemarie Biggs
- Donna Kowsalishin
- Stan Lissack
- Don Makowichuk
- Bob Sprague
- Brad Willsey
- Karen Wolfe
- Gladys Whyte
- Lori DeCou – Director Communications, College of Pharmacists of British Columbia
- Jason Howorko – President, CSHP Alberta Branch
- Audrey Fry – President, Alberta Pharmacists’ Association (RxA)
- Keith Stewart – Executive Director, Alberta Pharmacists’ Association (RxA)
- Brian Stowe – Past President, Canadian Pharmacists Association (CPhA)
- Jody Schkrobot – Board Member, CPhA (Alberta, NWT, Nunavut)
- Marilyn Thornton – Director, Pharmaceuticals and Life Sciences Branch, Alberta Health and Wellness

3. **Review of the agenda**

- 3.1 **Additions to the agenda** – There were no additions to the agenda

- 3.2 **Adoption of the agenda**

Motion: that the agenda be adopted as circulated.

Moved by Jeff Whissell/ **Seconded by** Jason Williams/ **Carried**

4. **Recognition of deceased members** – President Donnan requested that attendees rise and recognize through a minute of silence those members who were deceased during the past year.

5. **Minutes of the 7th Annual General Meeting of the Alberta College of Pharmacists, May 6, 2007**

Amendment: that in Agenda Item 11.1 Darryl May be changed to Dwain May.

Motion: that the minutes of the 7th Annual General Meeting of the Alberta College of Pharmacists be adopted as amended.

Moved by Donna Galvin/ **Seconded by** Audrey Fry/ **Carried**

6. Business arising from the 7th Annual General Meeting

Registrar Eberhart provided the following update on issues that had arisen from discussion at the 7th Annual General Meeting:

- **Compounding vs. Manufacturing** – ACP continues to work through NAPRA to clarify boundaries between compounding and manufacturing. Health Canada's policies remain in a draft form. Some of the significant measures that fall within the meaning of "manufacturing" are:
 - preparing a product that is identical (dosage form, strength, formulation) to a commercially available product,
 - when the product is re-sold to a third party outside of the patient–healthcare professional relationship,
 - if there is an inordinate amount of a product produced regularly, or
 - if a product is promoted or advertised to the general public.

In this context, it is reasonable that pharmacists be able to compound non-prescription products, providing that these measures are not contravened. If one or more of these measures is relevant to a pharmacist's practice, then an establishment license is required from Health Canada to permit manufacturing.

- **Goods and Services** – ACP continues to get calls about the appropriateness of "inducements" provided in return for professional goods and services. This was last discussed with the Minister of Health and Wellness at the time of passing the *Pharmacy and Drug Regulation*. The need to progress with other priorities before the profession and government at the time of debating the regulation did not provide sufficient opportunity to achieve the necessary support for a regulation to address these practices. While the Minister expressed interest in readdressing the subject at a later date, this has not been possible during the past year with the election of a new premier and a new government. ACP continues to study this matter, and alternatives as to how it might be addressed.
- **Regulating Pharmacy Technicians** – Council has accepted a report from a working group established to study alternatives to regulating pharmacy technicians. It has accepted the recommendation that Pharmacy Technicians be regulated by ACP. Discussion has now been initiated with Alberta Health and Wellness to affirm their support for this approach, including the steps necessary to see this come to fruition.
- **Pharmacist Prescribing Statistics** – Pharmacists on the clinical register who have completed the orientation education prescribed by council have been authorized to "adapt" prescriptions since April 1, 2007. During the period of April 1, 2007 to March 31, 2008, Alberta Blue Cross processed 97,225 claims for prescriptions written by pharmacists for Schedule 1 drugs. These were paid on behalf of 67,719 unique claimants, and were written by 2,377 pharmacists.

7. New business

7.1.1 Recognition of 25-year registrants

7.1.2 Recognition of 50-year registrants

President Donnan called upon those pharmacists in attendances who have been registrants of the Alberta College of Pharmacists, and the former Alberta Pharmaceutical Association, for 25 years and 50 years respectively. She presented those who registered 25 years ago with commemorative lapel pins, and those registering 50 years ago with commemorative certificates and hand-crafted ceramic bowls compliments of Vic Harrison.

8. Appointment of Resolutions Committee

President Donnan introduced Rick Siemens, Chairman of the Resolutions Committee, and committee members Anjali Acharya and Donna Galvin. She called upon Mr. Siemens to present the report from the committee.

8.1 Report from the Resolutions Committee – Committee chairman Siemens advised that a single resolution had been proposed by members, and that it addressed the “Storage of Refrigerated Biologicals and Pharmaceuticals.”

8.1.1 Storage of Refrigerated Biologicals and Pharmaceuticals (Appendix) – Chairman Siemens invited Suhas Thaleshvar, sponsor of the resolution, to speak to it. Amongst his comments, Mr. Thaleshvar noted:

- Pharmacists who store biologicals and pharmaceuticals must take responsibility to ensure that they are stored appropriately, including the cold chain management of those that require refrigeration.
- He questioned whether pharmacists were aware of the fluctuations in temperature of “household” refrigerators, and expressed concern that pharmacies may not have sufficient monitoring devices to provide warning if temperatures fluctuated outside of required temperatures.
- He suggested that communication be provided to increase awareness and compliance, and that this may include facilitating pharmacist access to “Min/Max” thermometers to monitor temperature fluctuation.

Motion: that the resolution on the “Storage of Refrigerated Biologicals and Pharmaceuticals” be approved.

Moved by Suhas Thaleshvar/ **Seconded by** Merv Bashforth/ **CARRIED**
(1 person opposed)

9. Annual report of the Alberta College of Pharmacists

9.1 Report from the Registrar

President Donnan called upon Registrar Eberhart to provide the report from the Registrar. Registrar Eberhart reflected on the excitement during the past year since the proclamation of new legislation that recognized pharmacists as prescribers. He reminded everyone that while it was important for the profession to engage in the new opportunities provided through the legislation, the real focus must be in taking responsibility to ensure that appropriate drug therapy was delivered. He emphasized the importance of pharmacists monitoring for and taking responsibility to act upon drug related problems when they are identified.

Registrar Eberhart extended appreciation to the college’s administrative team, and particularly members of the management team, including Dale Cooney, Deputy Registrar, and Lynn Paulitsch, Business Manager, for their ongoing commitment to the success of the college. He also extended thanks to the council for its leadership and support in pursuing the goals that they had established.

In conclusion, Registrar Eberhart addressed the audited financial statements and the factors that had contributed to the differences in the college’s financial position from the previous year. He noted that the college continued to be in a sound financial position.

9.2 Address by the President

President Donnan introduced the college's Annual Report, highlighting the many achievements of the college during the past year. She drew registrants' attention to an amendment to the statistics about the licensing of pharmacies on page 15 of the report. A replacement page was provided, to accommodate the necessary amendment.

Motion: that the Annual Report of the Alberta College of Pharmacists be approved as amended.

Moved by Anjli Acharya/ **Seconded by** Donna Kowalishin/ **CARRIED**

10. Installation of the President for the 2008-2009 council year

President Donnan called upon Registrar Eberhart to conduct the installation of Rick Siemens, as President of the Alberta College of Pharmacists for the 2008-09 council year. Mr. Siemens was installed, his term of office to commence May 25, 2008. In his inaugural address, Mr. Siemens extended thanks and appreciation to his family and to his colleagues for providing him this opportunity. As a diabetes educator and as one of the first group of pharmacists to receive additional prescribing authority, Mr. Siemens extended encouragement to everyone and committed to continue leading by example.

11. Presentations

11.1. Bristol Meyers Squibb Past President's Award – Mr. Siemens called upon Dwain May from Bristol Myers Squibb to present Dianne Donnan with the Bristol Meyers Squibb Past President Award.

11.2. Certificate of Honor – Mr. Siemens called upon Registrar Eberhart to present Dianne Donnan with the Certificate of Honor.

11.3. Retiring council members – Mr. Siemens extended appreciation to Jim Krempien and Lane Casement who were retiring from council. Each was presented with a plaque in recognition of their leadership and contribution to the council of the college.

12. Date and location of the 9th Annual General Meeting – Mr. Siemens advised that the 9th Annual General Meeting of the Alberta College of Pharmacists would be held in conjunction with the 2nd tri-profession conference at the Banff Springs Hotel in May 2009. The exact date and time is to be confirmed later.

12.1. Resolution of appreciation – Mr. Siemens presented the "Resolution of Appreciation", extending recognition to the organizers, sponsoring partners, and the Westin Hotel for ensuring the success of the joint conference, APEX Awards ceremony, and Annual General Meeting. The resolution was accepted through the applause of those in attendance.

13. Adjournment – The meeting adjourned circa 8:55 a.m.

Motion: that the Annual General Meeting be adjourned.

Moved by Dianne Donnan

RESOLUTION

Storage of Refrigerated Biologicals and Pharmaceuticals

WHEREAS: Standard 47 of the *Pharmacy and Drug Act: Standards for Operating Licensed Pharmacies* states: A licensee must ensure that drugs are stored in the licensed pharmacy a) at appropriate temperatures, b) under appropriate conditions, and c) in accordance with any manufacturer's requirements to ensure stability; and,

WHEREAS: pharmacists are now enabled to administer injections of biologicals such as vaccines with the appropriate training and certification; and,

WHEREAS: many commonly dispensed biological products in retail pharmacy experience a slow degradation in activity upon exposure to warmth and an almost instantaneous degradation of activity upon freezing; and,

WHEREAS: the manufacturers of most commonly dispensed biologicals and some pharmaceuticals require a strictly controlled storage temperature of 2 to 8 C (often referred to as "Cold Chain" items); and,

WHEREAS: many refrigerators designed for household use could use potentially expose items stored within them to improper temperature due to the lack of proper built-in temperature monitoring and the inability to maintain a tightly controlled operating range of temperatures; and,

WHEREAS: the only way to demonstrate to a client, regulator, or other healthcare provider that an item dispensed or injected by the pharmacist was stored according to a manufacturer's specifications would be to have a recorded daily log of the temperatures of the fridge; and,

WHEREAS: one way to monitor a refrigerator is to use a relatively inexpensive alarmed min/max style liquid probe refrigerator thermometer to document the temperature daily upon opening and closing of the licensed premises; and,

WHEREAS: without proper monitoring in place, a power failure during closed hours could occur without the awareness of the pharmacy staff; and,

WHEREAS: the pharmacist is often the last step in the cold chain from manufacturer to client;

THEREFORE BE IT RESOLVED THAT:

The Alberta College of Pharmacists implement a communication strategy to provide community pharmacists with the knowledge, skills, and processes to ensure the safe storage of biologicals and pharmaceuticals requiring refrigeration as well as the skills to properly counsel clients to maintain the proper temperature between the pharmacy and the clinician; and,

The Alberta College of Pharmacists use this education to ensure that Standard 47 is complied with through proper monitoring and documentation of storage temperatures.

APPRECIATION RESOLUTION

WHEREAS: ACP registrants and RxA members, our partners, and stakeholders are enjoying our first joint conference; and,

WHEREAS: the APEX Awards and this joint conference symbolize the cooperation and partnerships that are important to our future; and

WHEREAS: many pre-conference arrangements were made to ensure our enjoyment;

THEREFORE BE IT RESOLVED:

that the registrants of ACP and members of RxA, our spouses, and invited guests extend our sincere appreciation to:

- our guest speakers for the wisdom, knowledge and encouragement they are providing;
- our corporate partners for their ongoing commitment to support this conference and the advancement of our profession;
- Karen Mills, Cynthia Rousseau, and Keith Stewart for having secured the support of our valued corporate partners;
- Karen Mills and Cynthia Rousseau for their commitment to organizing and ensuring the success of this event; and
- the staff of the WESTIN EDMONTON for the hospitality they are providing to all of us.