

MINUTES
12th Annual General Meeting
ALBERTA COLLEGE OF PHARMACISTS
May 24, 2012
3:00 – 4:30 p.m.
Yarrow Room, Rimrock Resort
Banff, Alberta

1. **Call to Order** - President Acharya called the meeting to order at 3:00 p.m. and welcomed everyone and noted the exciting opportunities to learn and engage with colleagues from nursing and medicine at our third Tri-profession Conference. She advised that the Resolutions Committee would be presenting a resolution later in the meeting. She asked attendees when making or seconding motions to please rise and state their names. She also requested that when a vote is taken, that voting delegates raise their voting cards to indicate their voting preference.

President Acharya recognized VIP guests: Dr. Jim Kehrer, Dean, Faculty of Pharmacy and Pharmaceutical Sciences; Neil Cameron, President, Alberta Pharmacists' Association; Margaret Wing, Chief Executive Officer, Alberta Pharmacists' Association; and Bill Shores, Shores Jardine, LLP. President Acharya asked that all council members stand and be recognized.

President Acharya asked everyone to stand for a moment of silence to recognize and reflect upon the lives and contributions of those registrants who were deceased during the past year.

2. **Approval of the Agenda**

- 2.1 **Additions to the Agenda** – There were no additions to the agenda.

- 2.2 **Adoption of the Agenda**

MOTION: that the agenda be adopted as circulated.

Moved by **Jim Krempien**/Seconded by **Krystal Wynnyk**/CARRIED

3. **Minutes of the 11th Annual General Meeting of the Alberta College of Pharmacists - May 22, 2011**

MOTION: that the minutes of the 11th Annual General Meeting of the Alberta College of Pharmacists be approved.

Moved by **Kelly Olstad**/Seconded by **Donna Galvin**/CARRIED

4. **Annual Report of the Alberta College of Pharmacists**

- 4.1 **Report from the Registrar** – Registrar Eberhart highlighted activities and achievements of ACP during the past year significant to the college and the practice of pharmacy in Alberta. He extended thanks to council members for their dedication and leadership. He extended appreciation to ACP's administration team members and welcomed new team members Heather Baker, Registration and Competence Director; and Monty Stanowich and Tom Curr, Pharmacy Practice Consultants who had replaced retiring Practice Consultants Randy Frohlich and Vic Kalinka.

Registrar Eberhart reviewed the audited financial statements and advised attendees that the college was in sound financial position. He reflected about the resounding success of the centennial celebrations and on the political uncertainties in 2011. He shared the positive feedback received with the rebranding of ACP. Registrar Eberhart provided insight into ACP's Strategic Plan that guides council and the college as they set priorities and align their efforts with the plan's three critical success factors of quality care, effective organization, and public and stakeholder confidence; and the corresponding seven strategic objectives.

Registrar Eberhart reported that:

- 92% of the over 400 pharmacists selected for competency assessment were successful on their first assessment;
- Amendments were made to the Pharmacists Profession Regulation authorizing the regulation of pharmacy technicians, and that consequential amendments were made to ACP's *Standards of Practice for Pharmacists and Pharmacy Technicians*, *Standards for the Operation of Licensed Pharmacies* and ACP's Bylaws to include pharmacy technicians as newly regulated health professionals;
- The ACP office had relocated, providing a cost-effective professional environment that remained accessible to key customers, partners, and stakeholders;
- ACP had delivered two additional segments in its campaign to make Albertans more aware about pharmacists and the roles and responsibilities of ACP; and,
- New means of engaging with registrants would be important to ACP's future success.

4.2 Report from the President - President Acharya stated that it had been a privilege serving as ACP's president. She acknowledged the work of council members and the ACP team over the past year. She encouraged pharmacists and pharmacy technicians to become involved with the college. She noted that council is currently made up of frontline pharmacists and pharmacy technicians who bring with them a real understanding of what it takes to provide patient care.

President Acharya highlighted some of the accomplishments this year:

- The number of pharmacy technicians registered with the college continued to grow, with 44 regulated pharmacy technicians in Alberta; and we will welcome our first elected pharmacy technician, Kelly Boparai, to council.
- There was a 35% increase in pharmacists authorized to give injections and a 5 % increase in applications for additional prescribing authorization.
- Council and ACP continue to receive feedback about the Competence Program. ACP is committed to evaluating the core principles and philosophies of the program this fall.
- ACP will move forward with its communication strategy and will use current technologies to reach out and engage the pharmacy membership.
- Alberta pharmacists continue to be global leaders in patient care. We have a great number of leaders and visionaries to thank for these opportunities. While certainly there have been many within our profession, the extraordinary support of the Alberta government, particularly our current, and past Ministers of Health, along with other allied healthcare professionals, have been foundational to opportunities Alberta pharmacists enjoy today.
- The college continues to be committed to, and foster, positive relationships with our pharmacy partners. In this spirit, the college, the Faculty of Pharmacy, RxA and Alberta Health Services worked together with the input from frontline practitioners to provide the

Government of Alberta with five action steps that are practical and achievable in the near term. Jointly they asked that government to:

1. Explicitly recognize the role of pharmacists as the health system's drug management experts.
2. Support the role of pharmacists as coordinators of drug therapy management across the continuum of patient care.
3. Include pharmacists in the governance and delivery of team-based, interdisciplinary models of care, such as primary care networks and family care clinics.
4. Provide explicit support for pharmacy patient management systems in the provincial IT strategy
5. Include pharmacists in developing a balanced funding model for pharmacy practice that enables coordinated patient-focused care.

President Acharya stated that these messages to government were universal to all areas of pharmacist practice and important to engaging pharmacy technicians to their full scope of practice. She assured registrants that ACP will continue to deliver these messages in the upcoming year.

MOTION: that the annual report of the Alberta College of Pharmacists be accepted.

Moved by **Jim Krempien**/Seconded by **Ahmed Metwally**/CARRIED

5. Report from the Resolutions Committee (Appendix 1)

5.1 Voting on Resolutions - President Acharya introduced Kaye Moran, Chairman of the Resolutions Committee. She called upon Mrs. Moran to present the report from the Committee. Chairman Moran advised that the following single resolution had been received by the Committee:

Therefore let it be resolved:

- *That ACP implement a system for online voting of all future resolutions; and,*
- *That this system of online voting become a necessary component of registration/renewal for all registrants at ACP.*

Ms. Moran explained the process for deliberating and voting on the resolution. She invited sponsors of the resolution to speak to it; however, they were not in attendance. Discussion amongst voting members ensued about the possibility of re-wording the resolution, and the following questions from the floor were asked:

- Please explain what the online voting process would look like, during registration renewal.
 - Chairman Moran advised that these processes would be considered if the resolution was approved.
- If the resolution was approved as it stands, what are the next steps?
 - Chairman Moran explained that the direction of members voting at the annual general meeting would be considered by council at its next meeting. Council would ultimately determine the feasibility of implementing the direction provided through the resolution.

MOTION: that the resolution on the "Voting on Resolutions" be submitted to council for approval.

Moved by **Donna Galvin**/Seconded by **Bill Veniot**/DEFEATED
(9-In favour, 12-Opposed, 3-Abstained)

6. Current Issues

6.1 Competence Assessment - ACP's role is to protect the health and well-being of Albertans.

ACP is committed to improving the quality of and access to pharmacy care, and a sustainable Alberta health system. More Albertans want to be engaged as active participants in their health and the health services they receive. Patients expect health professionals to be reliable, responsive, and effective in supporting them achieve their health goals. Government expects health professionals to work together to provide safe, effective, and accessible care. Pharmacists complement care provided by other members of a patient's health team and pharmacists must provide leadership in coordinating patients' drug therapy. Assuring patients, the public, and colleagues of the competency of pharmacists is the key to establishing confidence and trust. Competence assessment is designed to serve two purposes:

1. To provide constructive feedback to help pharmacists develop their knowledge, skills and abilities; and
2. To assure the public that pharmacy professionals are prepared to provide them the best possible care.

ACP selected its knowledge assessment and professional portfolio tools based on:

- evidence in literature,
- experience of other organizations, and
- feasibility of application.

Except for pharmacists with additional prescribing authority, selected pharmacists may choose from two options to measure their competence:

- Completion of a professional portfolio that demonstrates the transfer of learning into practice; or alternatively,
- Completion of a standardized knowledge evaluation.

It is council's goal to assess each pharmacist every 10 years.

6.2 Adapting Prescriptions - ACP has received an increasing number of concerns from the public about pharmacists not prescribing. Pharmacists adapt prescriptions to improve continuity of treatment for patients and reduce stress on the health system. More pharmacists must participate to truly benefit all patients and the health system. The public and government expect pharmacists to refill prescriptions. There is no limit on how many doses or days of therapy, pharmacists can provide when adapting to extend therapy.

In doing so, it is important that pharmacists assess the patient and their therapy each time a prescription is adapted and be able to answer "yes" to at least these four questions:

1. Is the patient's treatment current?
2. Do you have enough information about the patient's condition?
3. Are you familiar with the patient and their health history?
4. In your professional judgment, is adapting the prescription in the patient's best interest?

Pharmacists should use Chat, Check and Chart to guide patient assessments, and follow the standards, particularly Standards 11 and 12 of the *Standards of Practice for Pharmacists and Pharmacy Technicians*, that outlines what pharmacists must consider when adapting a prescription. Good decisions require good information and pharmacists should use Netcare,

therapeutic indicators (e.g., lab information, blood pressure), medication histories and any other information available to support decisions. Pharmacists must take responsibility for their decisions and sign their name on any prescriptions they write, as well as work with the patient's team, notifying other health professionals who are caring for the patient, as soon as reasonably possible.

7. **Open Forum** - President Acharya advised registrants that this was an opportunity to discuss current and emerging issues within ACP's mandate. She reminded everyone that this was the Annual General Meeting of the college and therefore questions that are economically inclined can be posed; however, they would only be considered in the context of the college's mandate. Questions to the president and the registrar were received and responded to.
8. **Installation of the President for the 2012-13 Council Year** - President Acharya called upon Registrar Eberhart to conduct the installation of Kaye Moran as President of the Alberta College of Pharmacists for the 2012-13 council year, to come into effect on July 1, 2012.

In her inaugural address, President Moran expressed that it has been an honour to serve on ACP council and a privilege to be elected president. She reminisced on last year's celebration of the incredible achievements of the past 100 years of pharmacy practice in Alberta, stating that we have a lot to be proud of and that the profession has come a long way with many trailblazers setting an example for many other health professionals.

President Moran reminded registrants of the privileges of being a self-regulated profession, and the responsibilities that come with self-regulation. She stated that self-regulation requires the profession to pay particular attention to certain areas, one of these being continued competence. ACP has seen great success in the Competence Program, and President Moran encouraged registrants to continue providing their feedback on the Competence Assessment process.

President Moran stated that ACP is committed to continued engagement with the profession. She reflected on the value of the visits by ACP pharmacy practice consultants, town hall meetings, and events like this AGM, to help create forums for discussion. She noted that ACP will seek new and innovative opportunities to dialogue with registrants and members of the public. She shared that ACP has consulted with Albertans, and Albertans know their pharmacist is an important member of their healthcare team and someone who can assist them in reaching their health goals. Albertans want to see pharmacists embracing the new opportunities that are available to the profession. They're looking to their pharmacist to provide the services they've been hearing so much about. President Moran emphasized that the expanded scopes of practice for pharmacists and regulated pharmacy technicians are important steps in our evolution. She stated that these aren't always easy changes to make, but continuing to evolve as a profession will always be important.

In closing, President Moran stated that pharmacists are the best professionals to take responsibility as coordinators of drug therapy management within our health system, and she can't think of a better bridge to help bring pharmacists along from the role we have known to the role we will play into the future. It is important that more of us embrace this journey.

9. Presentations

- 9.1 **Certificate of Honour** – Registrar Eberhart presented the Certificate of Honour to Past President Anjali Acharya on behalf of ACP.

9.2 Retiring Council Members – Past President Acharya presented a plaque to retiring council members Donna Galvin, Wilson Gemmill, and Teresa Hennessey. Registrar Eberhart recognized the retirement of Chelsey Cabaj in her absence.

10. Date and location of the 13th Annual General Meeting – The 13th Annual General Meeting of the Alberta College of Pharmacists will take place June 15, 2013, in Edmonton, Alberta.

10.1 Resolution of Appreciation - President Moran read the Appreciation Resolution and attendees responded through applause. She extended thanks on behalf of council to Karen Mills and Leslie Ainslie for their efforts to ensure the success of ACP's 12th Annual General Meeting. She also thanked the joint partnership of the College of Physicians & Surgeons of Alberta, the College and Association of Registered Nurses of Alberta, the Alberta Medical Association, and the Alberta Pharmacists' Association for their collaboration to host the third Tri-Profession Conference.

11. Adjournment – The meeting adjourned circa 4:10 p.m.

MOTION: that the Annual General Meeting be adjourned.
Moved by **Dianne Veniot**/Seconded by **Margaret Wing**

APPENDIX 1

Voting on Resolutions

Whereas:

Pharmacists in all areas of practice have difficulty attending the Annual General Meeting held by the Alberta College of Pharmacists (ACP) due to time constraints and therefore cannot vote on all resolutions being put forth; and,

It is important that pharmacists in all areas of practice are engaged in current affairs both within and outside of the pharmacy world and would like to have input into future resolutions being put forth; and,

The ACP already uses online tools to support its business processes; and,

Apathy in the profession is no longer an option as the role of the pharmacist is ever changing in the healthcare landscape;

Therefore let it be resolved:

That ACP implement a system for online voting of all future resolutions; and,

That this system of online voting become a necessary component of registration/renewal for all registrants at ACP.