

**AGENDA**  
**MEETING OF COUNCIL**  
**ALBERTA COLLEGE OF PHARMACISTS**  
**June 11-13, 2008**  
**Centre of Learning - Ghost River Crossing**  
**Cochrane, AB**

**1. Introduction**

- 1.1. Call to Order**
- 1.2. Roll Call**
- 1.3. Invocation**
- 1.4. Adoption of the Agenda**
  - 1.4.1. Additions to the Agenda**
- 1.5. Minutes from Previous Meetings**
  - 1.5.1.** Minutes from the Meeting of Council held April 9, 2008
  - 1.5.2.** Minutes of the Teleconference Meeting of Council held May 13<sup>th</sup>, 2008
- 1.6. Disposition of Directives – Council Meeting**
- 1.7. In Camera (Immediately after bio-break**

**2. Governance**

- 2.1. Executive Limitation Reports and ENDS Policies**
  - 2.1.1. Policies E, E1-E4 – ENDS Policies**
  - 2.1.2. Policy EL-4 Financial Condition –Internal Financial Report**
  - 2.1.3. Policy EL-11 Emergency Executive**
  - 2.1.4. Policy EL-14 Partnership and Stakeholder Relationships**
- 2.2. Governance Policy Review and Amendments**
  - 2.2.1 Policy GP-9 Serving the Public Interest**
  - 2.2.2 Policy GP-10 Council Linkage with Other Organization**
  - 2.2.3 Policy GP-11 Council Planning Cycle and Agenda Control**
- 2.3. Council-Registrar Policies -** Council will review each of the following CR policies for the purpose of assessing council's compliance with each. This is opportunity for council to reflect on its compliance with each policy, and to identify where improvement may occur. Should conditions have changed substantively, and should there be a rationale reason, council may choose to amend any policy. Should amendment not be warranted, council is requested to pass a motion confirming that council has or has not complied with the policy. If council has not complied, then reasons for non-compliance should be noted and/or corrective measures identified.

**2.3.1. Policy CR-3 – Accountability of the Registrar**

**2.3.2. Policy CR-5 – Monitoring Registrar Performance**

**2.4. Ownership Linkage – Nil**

**2.5. Appointments**

**2.5.1. Competence Committee**

**2.5.2. List of Members to be Appointed to Hearing Tribunals**

**2.5.3. Legal Counsel**

**2.5.4. Auditors**

**2.5.5. Banking Institution**

**2.5.6. Investment Counsel**

**2.5.7. Signing Authority**

**2.6. Committee Reports - NIL**

**2.7. Council Education - Review and Planning Forum: Building a Strategic Framework**

Council will participate in a developmental workshop on June 12 through which it will review and update its VISION and ENDS policies, as necessary. The workshop will be lead by Dr. Ray Downie.

Key objectives are:

- To ensure the relevance, appropriateness, and clarity of ACP's vision and END's policies in relation to ACP's mission and values and the needs of Albertans and our health system;
- To identify Critical Success Factors, strategic alternatives, and key partners important to achieving the ENDS policies; and
- To prioritize strategic opportunities.

**3. Legislated Responsibilities**

**3.1. Committee Reports**

**3.1.1. Investigating Committee Decisions – NIL**

**3.2. Amendments to the *Pharmacy and Drug Act***

ACP is awaiting a policy document from Alberta Health and Wellness (“AHW”) for the purpose of amending the *Pharmacy and Drug Act* with respect to Mail Order Pharmacies. The Registrar has worked with legal counsel to develop a policy framework for the delivery of drugs at a distance, based on work initiated during the development of the *Pharmacy and Drug Act*. This was to come to council for direction at this meeting; however, AHW have requested that we respond to their proposal instead. At the time of preparing the agenda, the

AHW proposal was not received. AHW is committed to considering this on the fall legislative agenda

### **3.3. Amendments to the *Standards of Practice***

Standard 11.10 of the *Standards for Pharmacist Practice* states: "effective 18 months after coming into force of these standards, a pharmacist who prescribes must record all prescriptions they prescribe in their patient record on the Alberta Electronic Health Record (NETCARE)." This standard was approved based on the strategic targets of NETCARE to implement system to system interfaces with pharmacies. The target date of October/November 2008 will not be achieved, and may still be two years away. It is proposed that council approve a consultation process for the purpose of amending this standard either by:

- Changing the effective date to a specific date at least two years forward; or by,
- Changing the standard to be "a date as established by council."

## **4. Consent Agenda**

- 4.1 Report from the Registrar
- 4.2 Additional Prescribing

## **5. Miscellaneous Business for Council's Consideration**

- 5.1 CHSRF – Interprofessional Collaboration and Quality Primary Healthcare
- 5.2 First World Health Professions Conference on Self Regulation

## **6. Evaluation of Meeting**

- 6.1 Self-Evaluation of Council Performance at this Meeting
- 6.2 Summary for Council Meeting Self-Evaluation

## **7. Adjournment**

- 7.1. Next Meeting Dates
  - 7.1.1.
- 7.2. Closing Remarks
- 7.3. Adjournment