

AGENDA
MEETING OF COUNCIL
ALBERTA COLLEGE OF PHARMACISTS
June 26, 2009
Centre for Learning - Ghost River Crossing
Cochrane, AB

1. Introduction

- 1.1. Call to Order**
- 1.2. Roll Call**
- 1.3. Invocation**
- 1.4. Adoption of the Agenda**
 - 1.4.1. Additions to the Agenda**
- 1.5. Minutes from Previous Meetings**
 - 1.5.1. Minutes from the Meeting of Council held April 3, 2009**
- 1.6. Disposition of Directives – Council Meeting**
- 1.7. In Camera - NIL**

2. Governance

2.1. ENDS Policies and Executive Limitation Reports

- 2.1.1. Policy EL-4 Financial Condition –Internal Financial Report (enclosures)**

Council has been provided a copy of quarterly financial records and a statement of variances for the month ending April 30, 2009. Council is asked to review these and to pass a motion accepting them.
- 2.1.2. Policy EL-6 Investments (enclosures) (For Approval)**

The Registrar is proposing an amendment to Section 4 of the Investment Policy to allow Money Market or T-Bill Mutual Fund investments as well as short-term deposits and GIC's from large (Schedule A) Canadian Banks. We also propose retaining the previous contents of Section 4 which would provide flexibility and guidelines if we were to revert back to purchasing individual investments should the interest rate climate change.
- 2.1.3. Policy EL-11 Emergency Executive**

The Register will provide council an interpretation and status report on the Emergency Executive Policy.
- 2.1.4. Policy EL-14 Partnerships/Stakeholder Relationships – Internal**

2.2. Governance Policy Review and Amendments

Council will review each of the following GP policies, for the purpose of assessing council's compliance with each. Discussion arising from the board development workshop may assist council in its consideration of these.

2.2.1 Policy GP-2 – Governing Style

2.2.2 Policy GP-3 – Council Responsibilities

2.2.2.1. Format of Council Agendas

2.2.3. Policy GP-4 - President's Role

2.2.4. Policy GP-8 - Investment in Governance

2.3. Council-Registrar Policies

Council will review the following CR policies for the purpose of assessing council's compliance with each:

2.3.1. Policy CR-4 – Delegation to Registrar

2.3.2. Policy CR-5 – Monitoring Registrar Performance

2.4. Ownership Linkage

2.4.1. HQCA Patient Satisfaction Survey 2008

2.4.2. “The Perceptions of Seniors, Baby Boomers, and Caregivers”- 2008 CFP Report

2.4.3. ACP Survey of Pharmacists - Preliminary Report from Registrar

2.5. Appointments

2.5.1. Nominating Committee

2.5.2. Resolutions Committee

2.5.3. Legal Counsel

2.5.4. Auditors

2.5.5. Banking Institution

2.5.6. Investment Counsel

2.5.7. Signing Authority

2.6. Council Education - Review and Planning Forum: Building a Strategic Framework

Council will participate in a developmental workshop on June 24th & 25th. The workshop will be lead by Darcy-Lynn Marc.

Key objectives are:

- To support the transformation of this new council into a highly effective and high performing governance body;
- To affirm the significant leadership component of the governance role and determine what this means and looks like for this council;
- To define a shared image and reputation desired by this council and for ACP;
- To define factors that are critical to the long-term success of ACP;
- To have some fun and create a foundation for strong working relationships among council members.

3. Legislated Responsibilities**3.1. Committee Reports****3.1.1. Hearing Tribunal Decisions****3.1.1.1. Robert (Les) Brandrick Reg. #2378****3.2. Ratification of Mobility Agreement for Canadian Pharmacists**

First Ministers reached an agreement on a revised Agreement on Internal Trade, requiring provisions to incorporate Quebec and territorial jurisdictions. NAPRA received federal funding to facilitate the development of revisions to our existing MRA that would fulfill these requirements. Appended are copies of the existing MRA and the proposed Mobility Agreement for Canadian Pharmacists. Ratification by council is requested, so that we may sign this prior to July 1, 2009.

3.3. Rules for Structured Practical Training

Section 10 of the Pharmacists Profession Regulation requires council to make rules governing the Structured Practical Training Program that pharmacist interns must complete. Council is asked to consider new rules for the Structured Practical Training (SPT) Program. The current program, originally developed as the Internship Program by the Entry to Practice Committee, was minimally revised in 2008 to match legislative references and hours with the *Health Professions Act* and the *Pharmacists Profession Regulation*. A more wholesale revision of the program has been begun. Approval of the new rules for the program will facilitate further revision of the program in the last half of 2009.

3.4. Report from Competence Committee – Authority to Administer Drugs by Injection

Some pharmacists completing training to administer drugs by injection have not applied to be authorized to administer drugs by injection. These and others, who have received authorization, have not been involved in administering drugs by injection since their training. The skills learned through the training program can be lost if not used regularly. Therefore, the committee has recommended that *“if more than one year elapses between completion of the training program and application for authorization the pharmacist must complete another training program.”*

4. Consent Agenda

4.1 Report from the Registrar

5. Miscellaneous Business for Council's Consideration

5.1 Report from ACP's Board Member to NAPRA

Dianne Donnan, President of NAPRA, and Carole Bouchard, Executive Director of NAPRA, will make presentation to council about current NAPRA initiatives.

5.2 Division of Practice Development – Faculty of Pharmacy and Pharmaceutical Sciences – Proposed Extension to MOU

5.3 Self Regulation – Articles addressing the Self-Regulation of Professions

5.4 Report on Public Relations Campaign – Spring 2009

5.5 Pharmaceutical Market Access and Drug Safety Act – US Senator

5.6 Survey of Pharmacist Activities and Attitudes in Diabetes Management

5.7 Study of Understanding Pharmacists' Perspectives on Remuneration and Transition Toward Chronic Disease Management

5.8 Provincial Pharmaceutical Strategy - ACP Response to Phase 2 Proposal

6. Evaluation of Meeting

6.1 Self-Evaluation of Council Performance at this Meeting

6.2 Summary for Council Meeting Self-Evaluation

7. Adjournment

7.1. Next Meeting Dates

7.1.1. October 7, 8, 9, 2009

7.1.2. December 2 and 3, 2009 or December 9 and 10, 2009

7.2. Closing Remarks

7.3. Adjournment