

**AGENDA
FOR THE MEETING
OF THE COUNCIL
ALBERTA COLLEGE OF PHARMACISTS
Friday May 28, 2004
9:00a.m. – 4:00p.m.
Sheraton Cavalier Hotel
Calgary, Alberta**

I INTRODUCTION - *Lunch will be served between 12:15 and 12:45 pm*

- 1.1 Call to Order**
- 1.2 Invocation**
- 1.3 Roll Call**
- 1.4 Additions to the Agenda**
- 1.5 Adoption of the Agenda**
- 1.6 Adoption of Minutes of the Previous Meetings of Council**
 - 1.6.1 March 25, 2004**
 - 1.6.2 Teleconference Meeting April 7, 2004**
 - 1.6.3 Electronic Ballot April 14, 2004**
 - 1.6.4 Dispensation of Directives March 25, 2004**

II OWNERSHIP LINKAGE

- 2.1 Community Pharmacist Practices in Hypertension Management
(Dr. Tammy Bungard)**
- 2.2 Update from NAPRA (Barbara Wells – Executive Director, NAPRA)**

III COUNCIL EDUCATION

- 3.1 Update on the Local Primary Care Initiatives (LPCIs)**

IV ITEMS FOR DECISION

First cover business requiring decision arising from last meeting. For each item identify the Council policy to which it relates)

- 4.1 Ends**

4.2 Governance Process

(Development/revision of policies; work arising from any items that Council has taken on as its own direct task)

4.2.1 Review of plan for orientation of new council members**4.2.2 Ownership Linkage for 2004/05****4.2.3 Board Education for 2004/05****4.2.4 Appointments****4.2.4.1 Legal Counsel****4.2.4.2 Legal Counsel to Investigating Committees****4.2.4.3 Auditors****4.2.4.4 Bank****4.2.4.5 Investment Counsel****4.2.4.6 Signing Authority****4.2.5 ACP Annual Report****4.2.6 Review of Coaching Report from March 25, 2004****4.3 Registrar Limitations**

(Development/revision of policies; decisions that Council must make because the Registrar is prohibited from doing so in Registrar Limitations)

4.3.1 Responsible Information Sharing Amongst Health Professionals**4.3.2 "Amount and Type" of Malpractice Insurance Required for Registration Under the Health Professions Act****4.3.3 Report from Investigating Committees****4.4 Council-Registrar Relationship - Nil**

(Development/revision of policies)

V CONSENT AGENDA

Items Council previously delegated to the Registrar, but which an external authority requires Council to "approve". The entire consent agenda is adopted by one motion, without discussion, following examination of monitoring evidence that Council criteria related to the decision have been met. An item can be removed from the consent agenda for discussion only by a motion carried by a majority vote.

The consent agenda includes the following 4 reports:

- Strategies to Minimize Access to Ephedrine, Pseudoephedrine and Other Precursors to the Production of Methamphetamine
- Regulation of Pharmacy Technicians
- Revision of Policy on Internet Pharmacy
- ACP AGM and Convention 2005 Jasper

VI REGISTRAR PERFORMANCE

Review of monitoring reports scheduled for this month. Discussion is required only if Council has concerns about the integrity of the monitoring report, if Council does not feel adequate data has been provided to show that the policy has been carried out, or if there is non-compliance with a policy.

6.1 Monitoring Ends**6.2 Monitoring Registrar Limitations (enclosure)****6.2.1 Unaudited Financial Statements and Statement of Variances for Month Ending April 30, 2004 (enclosures)****6.3 Monitoring Registrar's Performance****VII COUNCIL PERFORMANCE**

Self-monitoring of Governance Process policies scheduled for this month. Regular review of the content of a policy may also be scheduled for the same meeting in which it is monitored, usually no more than once a year for each policy. Do not confuse reviewing the policy content with monitoring compliance with the policy – these are two separate and distinct tasks.

7.1 Policy GP-1 Global Governance Process**7.2 Policy GP-2 Governing Style****7.3 Policy GP-4 President's Role****7.4 Policy GP-16 Criteria for Awards****VIII INFORMATION**

Information Requested by Council - Include items Council has indicated in its policy on "Communication and Support to the Council" that it wishes to be informed about, but which do not fall into the categories of monitoring or information that is background for decisions. No monitoring or decision-making here.

8.1 Evaluation of Community Pharmacists Recommendations to Standardized Patient Scenarios**8.2 Should Warfarin and Ginkgo Biloba be taken together?**

IX SELF-EVALUATION OF GOVERNANCE PROCESS AT THIS MEETING

(How do you rate yourselves this meeting as to how well you followed the governing style to which you have committed?)

X ADJOURNMENT