

AGENDA
For Council Meeting
ALBERTA COLLEGE OF PHARMACISTS
October 10, 2008, 9:30 am – 4:30 pm
Canadian Room, Lower Mezzanine Canadian Western Bank Building
10030 Jasper Avenue, Edmonton AB

Tentative Schedule:

9:00 a.m.	Continental Breakfast	12:45 pm	Lunch
9:30 a.m.	Call to Order	3:00 p.m.	Coffee Break
10:45 a.m.	Coffee Break	4:30 p.m.	Adjourn

1. Introduction - 9:30 a.m.

- 1.1. Call to Order**
- 1.2. Roll Call**
- 1.3. Invocation**
- 1.4. Adoption of the Agenda**
 - 1.4.1. Additions to the Agenda**
- 1.5. Minutes from Previous Meetings**
 - 1.5.1. Minutes from the Meeting of Council June 13, 2008**
 - 1.5.2. Minutes from the Teleconference Meeting of Council July 31, 2008**
 - 1.5.3. Ratification of e-ballot – September 26, 2008**
- 1.6. Disposition of Directives**
- 1.7. In Camera (1:15 p.m.)**

2. Governance

2.1. ENDS Policies

2.1.1. ENDS Policies (E, E1 and E2) including Administrative Interpretation <For Adoption and Approval>

Having had several months to reflect on council's deliberations in June 2008, council is requested to formally approve the new policies, including the Mission and Values Statements. In doing so, the previous ENDS policies will be rescinded, and replaced with council's new direction. Registrar Eberhart will also present the Registrar's Interpretation of the proposed ENDS polices for council's consideration.

2.1.2. Policy E-4 – Resource Allocation

A report in conjunction with the DRAFT 2009 budget and 2010/11 business plan (see agenda 2.2.2) will be circulated. These are presented for discussion at this time, and subject to council's deliberations, will be returned in December for approval.

2.2. Executive Limitations Policy Reports

2.2.1. Policy EL-2 Treatment of Staff – External Report

The Hay Group conducted our bi-annual external staff satisfaction survey in May 2008. Results were discussed with staff members in September 2008, and the management team has welcomed and is reviewing recommendations that have been provided by team members. Again ACP has scored very high in comparison to marketplace "NORMS." The consistency of our ratings over an eight-year cycle has now enabled us to establish our own NORMS for comparison.

2.2.2. Policy EL-3 Budget and Business Plan 2009-2011

DRAFT 2009 budget, including estimates for 2010/11 have been circulated. This has been developed by the management team based on the priorities established by council, and is presented for discussion at this time. Approval will be sought at the December 2008 council meeting.

2.2.3. Policy EL-4 Financial Condition-Internal Financial Report

A motion is sought to accept the variance report for the month ending August 2008.

2.2.4. Policy EL-5 Insurance

Approval of the Registrar's compliance report is sought.

2.2.5. Policy EL-6 Investments – External Review

Council package includes a compliance report as presented to the Executive Committee by our Investment Advisor on September 19, 2008. The Executive Committee recommends this for acceptance.

2.2.6. Policy EL-8 Conflict of Interest

Approval of the Registrar's compliance report is sought.

2.2.7. Policy EL-13 Information Management

Approval of the Registrar's compliance report is sought.

2.3. Governance Policy Reports

2.3.1. Policy GP-5 - Council Committees (Refer to Council Governance Policy Manual)

Based on council's approved planning and agenda cycle, council is requested to review its compliance with this policy. In doing so, if there are new considerations, or substantive environmental change, council may choose to amend the policy. There should be rationale for doing so.

2.3.2. Council Planning Cycle and Agenda Control

Council is responsible for its agenda. This is an opportunity for council to discuss priorities that it would like on its agenda during the forthcoming council year. (e.g., issues, presentations, information, ownership linkage)

2.4. Council-Registrar Policies – Refer to "In Camera"

2.5. Ownership Linkage

2.5.1. Public Relations Campaign 2008-2011

Karen Mills will make a presentation to council about the public relations campaign that has been developed, including our deployment strategy.

2.6. Appointments - NIL

2.7. Committee Reports - NIL

2.8. Council Education - NIL

3. Legislated Responsibilities

3.1. Registration - NIL

3.2. Health Professions Act

3.2.1. Proposed Amendment to the Standards of Practice

Appended in the council package is feedback received during the consultation period for the proposed amendment to ACP's Standards of Practice. The Registrar will make recommendation for council's consideration.

3.2.2. Proposed Amendments to the Health Professions Act

Appended in the council is a summary of amendments that are proposed to the *Health Professions Act* during the fall sitting of the legislature.

4. Consent Agenda

4.1. Report from the Registrar

5. Miscellaneous Business for Council's Consideration <For Information Only>

5.1. CPSA – Proposed Standards of Practice

5.2. Update from FIP 2008- Basel Switzerland

5.3. Letter of Support for Entry Level Pharm D. Program

6. Evaluation of Meeting

6.1. Self-Evaluation of Council Performance at this Meeting

6.2. Summary for Council Meeting Self-Evaluation – June 13, 2008

7. Adjournment

7.1. Next Meeting Dates

7.1.1. Council Meeting - December 12, 2008 – Christmas Function???

7.1.2. Council Meeting – April 3, 2009 - proposed

7.1.3. AGM – May 21-23, 2009 at Banff Springs Hotel

7.1.4. Board Development and Planning – June 24-26, 2009

7.2. Closing Remarks

7.3. Adjournment