

**MINUTES**  
**Council Meeting**  
**ALBERTA COLLEGE OF PHARMACISTS**  
**September 26 and 28, 2012**  
**Selkirk Hotel – Fort Edmonton Park**  
**Edmonton, Alberta**

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<b>1. Introduction</b>
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**1.1 Call to Order**

President Moran called the meeting to order on September 26, 2012 at 1:02 p.m. and welcomed new Council Members Rick Hackman, from District 3 and Kamal Dullat, from District 5. She indicated that Council would convene for business deliberations until approximately 5:00 p.m. on September 26<sup>th</sup> and then reconvene on the morning of September 28<sup>th</sup> (See Agenda Item 7.2).

Council will reconvene its meeting at 8:00 a.m. on September 28, 2012.

**MOTION:** to reconvene the meeting of Council on September 28<sup>th</sup> at 8:00 a.m.

Moved by **Kamal Dullat**/Seconded by **Brad Willsey**/CARRIED

**1.2 Roll Call**

Registrar Eberhart called the roll and identified the following individuals in attendance:

- District 1 - Brad Willsey
- District 2 - Clayton Braun
- District 3 - Krystal Wynnyk
- District 3 - Rick Hackman
- District 4 - Kelly Olstad (President Elect)
- District 5 - Kaye Moran (President)
- District 5 - Kamal Dullat
- Pharmacy Technician - Kelly Boparai
- Vi Becker - Public Member
- Pat Matusko - Public Member
- Bob Krutchen - Public Member

**Non-Voting**

- Anjli Acharya (Past President)
- Ken Soong (APSA Student Representative)
- Robin Burns (Pharmacy Technician) - Observer

**Regrets:**

- District 3 - Ahmed Metwally
- Jim Kehrer (Dean, Faculty of Pharmacy & Pharmaceutical Sciences)

**Also in attendance:**

- Greg Eberhart - Registrar
- Dale Cooney - Deputy Registrar
- Lynn Paulitsch - Operations and Finance Director

- Karen Mills - Communications Director
- Leslie Ainslie - Executive Assistant
- Marcia Nelson - Deputy Minister, Alberta Health (September 28<sup>th</sup>, 8:30-9:30 a.m.)
- Lorraine McKay - Assistant Deputy Minister, Health Benefits & Compliance, Alberta Health (September 28<sup>th</sup>, 8:30-9:30 a.m.)
- Bill Shores - Shores Jardine, LLP (September 28<sup>th</sup>, 9:30-10:45 a.m.)
- Paula Hale - Shores Jardine, LLP (September 28<sup>th</sup>, 9:30-10:45 a.m.)

### 1.3 Invocation

Vi Becker read the invocation.

### 1.4 Adoption of the Agenda

#### 1.4.1 Additions to the Agenda

Council established that Agenda Item 3.6.1 will be considered on Friday, September 28<sup>th</sup> “In Camera”.

**MOTION:** that the agenda be adopted as circulated.

Moved by **Vi Becker**/Seconded by **Kelly Olstad**/CARRIED

Council reconvened at 8:00 a.m. on September 28<sup>th</sup> and a motion was made to amend the agenda to allow for further follow-up discussions from the competency workshop.

**MOTION:** to amend the agenda to follow-up on discussions from the competency workshop.

Moved by **Pat Matusko**/Seconded by **Clayton Braun**/CARRIED

Council committed to review the DRAFT philosophy and principles that guide the competence program with further improvements to the program in 2012-13.

**MOTION:** to place a moratorium on the requirements to write an OSCE until Council has the opportunity to review the rules for the competence program.

Moved by **Brad Willsey**/Seconded by **Clayton Braun**/CARRIED

### 1.5 Minutes from Previous Meetings

#### 1.5.1 Council Meeting Minutes May 24, 2012

**MOTION:** that the minutes of the May 24, 2012 council meeting be adopted subject to amending the motion under Agenda Item 3.1.4.3. The motion should read “to pursue amendments to the bylaws to change the position of vice-president to executive member at large.”

Moved by **Krystal Wynnyk**/Seconded by **Kelly Boparai**/CARRIED

### 1.6 Disposition of Directives

The disposition of directives was provided for information. President Moran invited questions; however none arose.

**MOTION:** to accept the disposition of directives as information.

Moved by **Brad Willsey**/Seconded by **Kelly Boparai**/CARRIED

## 2. Governance

### 2.1 ENDS Policies and Reports

#### 2.1.1 Policy E (Mega-End) – Priorities for 2012-13

##### 2.1.1.1 IT Strategic Plan

The development of an IT Strategic Plan was one of five priorities established by Council in 2012. The IT Strategic Plan provides a comprehensive overview of projects important to ACP being an “Effective Organization”, which is a critical success factor of ACP’s strategic plan. ACP engaged Quercus Solutions to facilitate the development of the IT Strategic Plan.

Council received a copy of the plan and Lynn Paulitsch, ACP’s Operations and Finance Director provided Council with an executive overview of recommendations within the plan. The IT Strategic Plan is a tool of the administrative leadership team, and will guide investment and implementation of IT solutions. Quercus Solutions identified seven strategic priorities:

- address current issues with Association Management Software (AMS);
- improve operational and strategic reporting capabilities;
- invest in electronic information management;
- leverage technology to increase and improve stakeholder engagement;
- invest in online practice development support;
- address the IT skill gaps within ACP;
- invest in infrastructure improvements to increase maintainability, security and accessibility.

ACP’s Leadership Team has identified as a priority, the need to address the IT skills gaps within the College. Council understood and supported Registrar Eberhart’s urgency to proceed with hiring IT expertise on the administrative team. Council directed the Leadership Team to review the plan to prioritize and identify business priorities and investments; several of these to be considered in December’s approval of the 2013 budget and 3-year business plan.

##### 2.1.1.2 DRAFT 3-Year Business Plan and Budget 2013

Registrar Eberhart presented a draft of the 3-year business plan and financial projections including the budget for 2013, highlighting the key assumptions and areas where Council policy direction was required. He asked Council to consider the relevance of the plans to ACP’s strategic direction and the relative balance of investment in core programs. A question was posed about the projected deficit over the three year estimates; however it was agreed that this was not significant particularly considering the operational surpluses experienced recently. While Council understood the importance of investing in IT, they sought diligence by the Registrar to ensure value in the investments made.

Council consented to the DRAFT priorities for 2013 in principle and did not recommend any changes to the financial recommendations. Registrar Eberhart will present a final budget for 2013 to Council in December for their approval.

## **2.2 Executive Limitations Policies and Reports**

Council previously approved the Registrar's interpretation of each of the following policies. Council considered whether the reports supporting each policy provide sufficient evidence to demonstrate compliance with the policy and its interpretation.

### **2.2.1 EL-4 Financial Condition**

Internal Financial Statements and Variances for the month ending June 30, 2012 were enclosed for Council's approval.

**MOTION:** that the Registrar's compliance report on EL-4 Financial Condition of the College be approved.

Moved by **Rick Hackman**/Seconded by **Vi Becker**/CARRIED

### **2.2.2 EL-5 Insurance**

**MOTION:** that the Registrar's compliance report on EL-5 Insurance be approved.

Moved by **Brad Willsey**/Seconded by **Pat Matusko**/CARRIED

### **2.2.3 EL-8 Conflict of Interest**

**MOTION:** that the Registrar's compliance report on EL-8 Conflict of Interest be approved.

Moved by **Rick Hackman**/Seconded by **Clayton Braun**/CARRIED

### **2.2.4 EL-11 Emergency Executive**

**MOTION:** that the Registrar's compliance report on EL-11 Emergency Executive be approved.

Moved by **Kelly Olstad**/Seconded by **Clayton Braun**/CARRIED

### **2.2.5 EL-13 Information Management**

**MOTION:** that the Registrar's compliance report on EL-13 Information Management be approved.

Moved by **Kelly Olstad**/Seconded by **Krystal Wynnyk**/CARRIED

## **2.3 Review and Amendment of Governance (GP) Policies**

Governance Policies (GP) define and guide how Council conducts its business. Council is responsible for reviewing these policies to ensure their compliance with them; and to routinely review the policies to ensure they are current and relevant. These policies were last reviewed and updated in 2009. Council will complete a review of the Governance Policies throughout the 2012-13 council term. The Executive Committee of Council will establish a schedule for the review of each policy to occur iteratively over the course of the council term by reviewing a select number of policies for review at each council meeting.

## **2.4 Review of Compliance with Council-Registrar Relationship (CR) Policies - NIL**

### **2.5 Ownership Linkage**

#### **2.5.1 Engagement with Albertans Since Last Meeting**

##### **2.5.1.1 Feedback since last meeting**

Council reflected on engagement with members of the public since the last council meeting. Feedback shared included the following comments:

- Pharmacists and the public are talking about the pharmacy services framework.
- Individuals are frustrated with the lack of clear information about which services pharmacists are able, and willing to provide. There is a gap in the expectations of individuals and what they are experiencing from pharmacists.
- Individuals have experienced pharmacists that are not comfortable with, or are not working to, their full scope of practice.
- Individuals in rural areas are very happy with the ability of pharmacists to refill their prescriptions.
- Some physicians are uncomfortable or feel threatened with pharmacists prescribing, and injecting under the pharmacy services framework, others are very supportive.
- Physicians are concerned that pharmacists' new roles seem to be more driven by money than the capability of the pharmacist to fulfill the new role.
- Concern was raised that the framework could impact the relationship between physicians and pharmacists.

ACP will continue to support pharmacists in their new roles through various tools and learning opportunities. Consideration will be given as to how ACP can equip pharmacy students to be advocates for expanded scope of practice. President Moran asked Council Members to continue their engagement with members of the public about the pharmacy services framework.

##### **2.5.1.2 Facilitating Engagement with Registrants**

President Moran reminded Council Members that while elected within a district, once elected, they do not serve in a “representative” capacity, but rather, together govern the practice of pharmacists and pharmacy technicians through their provincial mandate. ACP will continue to support Council Members as they engage with their electorate through strategic communication and accurate and consistent messaging. ACP’s communication and engagement strategy supported by Council in May will seek new and better ways of communicating with, and engaging registrants.

##### **2.5.1.2 Marcia Nelson, Deputy Minister of Health**

Marcia Nelson, Deputy Minister of Health and Lorraine McKay, Assistant Deputy Minister of Health Benefits and Compliance, joined Council to discuss Family Care Clinics and the pharmacy services model. Ms. Nelson assured Council that “pharmacy” remains on the health agenda in a positive way. The new pharmacy services framework has helped to change the understanding of the profession of

pharmacy for the public. She emphasized that the pharmacy services framework was a beginning for change, not an end. In the short term, additional fee for service codes are under review.

Alberta Health priorities over the next four years are primary health care, and access to health care. Access is essential, particularly in rural Alberta. Pharmacy services in rural Alberta can't be replaced and the pharmacy framework strengthens and expands the level of service available through pharmacists.

Ms. Nelson reiterated the Minister's commitment to stabilize the health care system and stated that addressing the issues of primary care, mental health and addictions, community care, and continuing care for seniors, will trickle down to acute care fixes in the health care system.

Alberta Health will work towards a robust program for wellness through the development of a "cross-ministry" agenda. Further details will be forthcoming.

Pharmacists will play an important role in primary health care and within Family Care Clinics (FCCs). Alberta Health continues to build the infrastructure to support FCCs, currently identifying communities with the highest needs. Detailed modeling work is ongoing. Pharmacists will be needed within FCCs. Better understanding about the unique contributions of pharmacists and how they support patients and other team members will be important, so as to better understand how, and how many pharmacists are required to serve FCC communities.

Alberta Health welcomes feedback from pharmacists about loyalty programs and inducements. Both Ms. Nelson and the Minister understand that this is a priority of the College, and she encouraged the College to continue engagement with them in pursuit of an appropriate solution. However, the Minister will require support from his colleagues.

Council expressed the need for Alberta Health to support technology and the Electronic Health Record, as these are pivotal to supporting primary health care. Ms. Nelson indicated that "integration" was a high priority, both within and external to the health strategy. Insight from international leaders such as Denmark and Kaiser Permanente is being sought. Concern was expressed that opportunity was being lost due to the complexities of governance and communication across NETCARE; and the substantive investment and engagement of the medical community, despite limited uptake and contribution by them.

Ms. Nelson was asked to support the NAPRA initiative to allow pharmacists to prescribe narcotics. Ms. Nelson asked Registrar Eberhart to provide background information for her consideration and further discussions.

### **3. Legislated Responsibilities**

#### **3.1 Committee Reports**

##### **3.1.1 Hearing Tribunal Reports**

###### **3.1.1.1 Colin Porozni – Registration #4791**

###### **3.1.1.2 Saeed Sattari – Registration #5921**

**MOTION:** to accept the decisions of the hearing tribunals as information.

Moved by **Clayton Braun**/Seconded by **Brad Willsey**/CARRIED

#### **3.2 Committee Appointments**

##### **3.2.1 Competence Committee**

**MOTION:** that Margaret Batz be appointed to the Competence Committee for a three year term expiring June 30, 2015.

Moved by **Brad Willsey**/Seconded by **Krystal Wynnyk**/CARRIED

**MOTION:** that Margaret Gray be appointed to the position of Vice-Chair of the Competence Committee.

Moved by **Kelly Olstad**/Seconded by **Clayton Braun**/CARRIED

##### **3.2.2 Hearing Tribunal Pool**

**MOTION:** that Tony Nickonchuk and Denise Batiuk be appointed to the Hearing Tribunal Pool for a three year term expiring June 30, 2015.

Moved by **Kamal Dullat**/Seconded by **Brad Willsey**/CARRIED

#### **3.3 Appointment of Inspectors under the Health Professions Act**

**MOTION:** to repeal the appointment of Mark Palyniak as an inspector of ACP and appoint Tom Curr and Monty Stanowich as inspectors of the Alberta College of Pharmacists for the purposes of the Health Professions Act.

Moved by **Krystal Wynnyk**/Seconded by **Bob Krutchen**/CARRIED

#### **3.4 Suspension of Pharmacists from Clinical Register**

**MOTION:** to receive the report of pharmacists suspended from the clinical register as information.

Moved by **Clayton Braun**/Seconded by **Kamal Dullat**/CARRIED

#### **3.5 Proposed Amendments to ACP Bylaws**

Council considered amendments to its bylaws to change the structure of Council's executive committee, enable pharmacy technicians to be named as retired and honorary life members; differentiate types of fees and the authority of Council to set fees; and incorporate minor edits to keep the bylaws current and correct.

Council approved the proposed amendments for the purpose of a sixty day consultation period so that the amendments to the bylaws might come into effect January 1, 2013.

**MOTION:** to circulate the proposed amendments to registrants and government for a sixty day consultation period.

Moved by **Kelly Olstad**/Seconded by **Kamal Dullat**/CARRIED

### **3.6 Policy Decisions**

#### **3.6.1 Inducements and Loyalty Programs**

Registrants have expressed concern about the impact of inducements and loyalty programs on pharmacist and patient behavior, and upon the profession of pharmacy overall. Council reviewed a “privileged” whitepaper on inducements and loyalty programs at the May council meeting. The whitepaper describes the evolution of inducements and loyalty programs, and provides a global legal scan on public policy and legislation in this area. Council asked Registrar Eberhart to consult with registrants, stakeholders, and the public to learn more about their insights, perceptions, and possible reaction if a policy on prohibition was pursued. ACP engaged Calder Bateman, a communications company to facilitate the following engagements; a survey of pharmacists, 12 one-on-one interviews conducted with stakeholders, and focus groups with the public held in Edmonton, Calgary and Stettler. Council reviewed the findings and key considerations. Bill Shores and Paula Hale, ACP’s legal counsel, joined Council for the “In Camera” portion of this discussion the morning of September 28, 2012. Council will continue its pursuit to prohibit inducements and loyalty programs through a regulatory provision.

**MOTION:** that Council move into an “In Camera” meeting at 9:47 a.m. (September 28, 2012).

Moved by **Bob Krutchen**/Seconded by **Kamal Dullat**/CARRIED

**MOTION:** that Council move out of the “In Camera” meeting at 11:39 a.m. (September 28, 2012).

Moved by **Krystal Wynnyk**/Seconded by **Brad Willsey**/CARRIED

**MOTION:** that ACP circulate the following draft regulatory provision to registrants for feedback.

Moved by **Krystal Wynnyk**/Seconded by **Brad Willsey**/CARRIED



**Draft Regulatory Provision circulated for feedback**  
**Deadline for receipt of feedback: December 1, 2012**  
**Prohibition on the provision of inducements**

1. In this regulatory provision
  - (a) “licensee” means a clinical pharmacist who holds a license issued under the *Pharmacy and Drug Act*;
  - (b) “regulated member” means
    - (i) a clinical pharmacist,
    - (ii) a courtesy pharmacist,
    - (iii) a provisional pharmacist,
    - (iv) student pharmacist,
    - (v) a pharmacy technician,
    - (vi) a courtesy pharmacy technician, and
    - (vii) a provisional pharmacy technician;
  - (c) “professional products” means
    - (i) Schedule 1 and Schedule 2 drugs as defined in the *Pharmacy and Drug Act*, and
    - (ii) blood products,
  - (d) “professional services” means
    - (i) the practice of pharmacists as described in section 3(1) of Schedule 19 to the *Health Professions Act*, and
    - (ii) the practice of pharmacy technicians as described in section 3(2) of Schedule 19 to the *Health Professions Act*; and
  - (e) “proprietor” has the same meaning as in the *Pharmacy and Drug Act*
2. No regulated member, licensee or proprietor shall provide or distribute or be a party to the provision or distribution of any inducement to a patient or patient’s agent for obtaining a professional product from a licensed pharmacy or a professional service from a regulated member, including cash, gifts, points, loyalty points, coupons, discounts, goods, rewards and similar schemes which can be redeemed for a gift or other benefit.
3. Section 2 does not prohibit regulated members, licensees or proprietors from:
  - a. providing free or discounted parking to patients who are receiving professional products or professional services from a licensed pharmacy;
  - b. providing free professional services or professional products on compassionate grounds;
  - c. providing free or discounted delivery services in respect of professional products or professional services;
  - d. establishing the price for a professional product or professional service;
  - e. permitting patients or patients’ agents to pay for professional products or professional services by using major credit cards that are linked to inducements like points, loyalty points or rewards, except where, directly or indirectly, the inducements are awarded specifically for the purchase of professional products or professional services.
4. Guideline 13 of Article 1<sup>1</sup> of the Code of Ethics is repealed.

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<sup>1</sup> Guideline 13 to Article 1 of the Code of Ethics reads:

13. Do not provide rewards or incentives that have the potential to cause harm to a patient. It will be replaced by the proposed regulatory provision.

### 3.6.2 Public Notice of Hearings

The Health Professions Act requires that hearing tribunals be open to the public. ACP has stated that transparency is one of its core values. ACP assessed its policies and procedures for communicating decisions of hearing tribunals, and determined there is a need to have a policy in place to inform the public when hearing tribunals are scheduled. Council reviewed and deliberated a draft policy and procedures submitted by Registrar Eberhart.

**MOTION:** to approve the policy to publish notice of hearings “in principle”.  
Moved by **Kelly Olstad**/Seconded by **Rick Hackman**/CARRIED

NOTE - Council recognized that this was a responsibility of the Registrar, and supported the new procedures in principle, requesting there be the ability of a hearing tribunal to convene “In Camera” at the commencement of hearings to determine whether there is a reason for a hearing to be closed to observers.

### 3.6.3 Federal Policy on Medical Marihuana

Resulting from a Supreme Court decision, Health Canada is researching alternate ways to accommodate access to medical marihuana. A recommendation has come forth that a preferred access point might be pharmacies. Health Canada is consulting with provincial governments about their support for such a policy. Registrars of Pharmacy have unanimously communicated their opposition to this proposal.

**MOTION:** Council does not support pharmacies being considered a preferred access point for medical marihuana; as marihuana is not a licensed product, and is therefore not standardized.

Moved by **Kelly Olstad**/Seconded by **Pat Matusko**/CARRIED

## 4. Consent Agenda

### 4.1 Report from the Registrar

Registrar Eberhart reported amendments to page six of the Consent Agenda under administration. It should reflect that there are currently 95 pharmacy technicians in Alberta.

**MOTION:** to approve the consent agenda as presented by Registrar Eberhart.

Moved by **Rick Hackman**/Seconded by **Vi Becker**/CARRIED

## 5. Miscellaneous Business for Council’s Consideration

Council agreed to make an omnibus motion to accept reports presented to Council under Agenda Items 5.1 to 5.8.

**MOTION:** to accept as information reports presented to Council under Agenda Items 5.1 to 5.8.

Moved by **Kelly Olstad**/Seconded by **Vi Becker**/CARRIED

**5.1 Report from CCCEP**

Accepted as information through omnibus motion.

**5.2 Report from the Dean and UofA Faculty of Pharmacy and Pharmaceutical Sciences**

Accepted as information through omnibus motion.

**5.3 CIHI Report on Pharmacy Workforce**

Accepted as information through omnibus motion.

**5.4 Drug Supply in Canada – Report of the Standing Committee on Health**

Accepted as information through omnibus motion.

**5.5 HQCA Review on Access to Emergency Department Care and Cancer Surgery and the Role and Process of Physician Advocacy**

Accepted as information through omnibus motion.

**5.6 Report of Privacy Commissioner in Response to Complaint of Robin Small**

Accepted as information through omnibus motion.

**5.7 “The Pharmacist as Prescriber: A Discourse Analysis of Newspaper Media in Canada”**

Accepted as information through omnibus motion.

**5.8 Incidence and Economic Burden of Drug Adverse Reactions Among Elderly Patients in Ontario Emergency Departments**

Accepted as information through omnibus motion.

**5.9 National Competencies for Administering Drugs by Injection**

**MOTION:** to lift the agenda item from the table.

Moved by **Kamal Dullat**/Seconded by **Pat Matusko**/CARRIED

The Public Health Agency of Canada has identified fourteen competencies for health professionals involved in providing immunizations. NAPRA has recommended adoption of these fourteen competencies, plus a fifteenth which focuses on the knowledge and skills associated with performing an injection. Together these are to guide training programs for pharmacists wishing to administer drugs by injection.

National competencies will improve employment mobility amongst provinces. The Canadian Council on Continuing Education in Pharmacy is beginning to accredit programs and will adopt these competencies as standards once approved by NAPRA. NAPRA will vote on the proposed competencies at its November meeting.

**MOTION:** to support the fifteen competencies proposed by NAPRA.

Moved by **Pat Matusko**/Seconded by **Rick Hackman**/CARRIED

## **6. Evaluation of Meeting**

### **6.1 Compliance with GP Policies**

#### **6.1.1 GP-8 Code of Conduct**

**MOTION:** that Council is in compliance with Governance Policy GP-8 Code of Conduct.  
Moved by **Kamal Dullat**/Seconded by **Kelly Olstad**/CARRIED

#### **6.1.2 GP-1 Global Governance Process**

Through an omnibus motion, Council tabled Agenda Items 6.1.2, 6.1.5, and 6.1.6 to the December meeting of Council.

**MOTION:** to table Agenda Item 6.1.2, 6.1.5 and 6.1.6 to the December council meeting.  
Moved by **Vi Becker**/Seconded by **Krystal Wynnyk**/CARRIED

#### **6.1.3 GP-2 Serving the Public Interest**

**MOTION:** that Council is in compliance with Governance Policy GP-2 Serving the Public Interest.

Moved by **Pat Matusko**/Seconded by **Clayton Braun**/CARRIED

#### **6.1.4 GP-9 Investment in Governance**

**MOTION:** that Council is in compliance with Governance Policy GP-9-Investment in Governance.

Moved by **Vi Becker**/Seconded by **Rick Hackman**/CARRIED

#### **6.1.5 GP-10 Linkage with Other Organizations**

Agenda Item 6.1.5 tabled through omnibus motion under Agenda Item 6.1.2.

#### **6.1.6 GP-12 Operational Complaints**

Agenda Item 6.1.6 tabled through omnibus motion under Agenda Item 6.1.2.

### **6.2 Self-Evaluation of Council Performance at this Meeting**

President Moran requested that all Council Members complete their meeting evaluation forms and submit them to Leslie Ainslie for collation.

### **6.3 Summary of Results for the May 24, 2012 Council Meeting**

A summary of the May 24, 2012 council meeting was circulated with the agenda for information.

## **7. Adjournment**

### **7.1 Next Meeting Dates**

**7.1.1 Thursday, December 6, 2012** - Council meeting

**7.1.2 Thursday, April 4, 2013** - Council meeting

**7.1.3 Friday, June 14, 2013** - Council meeting

**7.1.4 June 15, 2013** - AGM/Symposium (tentative)

**7.2 Adjournment**

**MOTION:** to adjourn the September 26, 2012 meeting of Council at 5:00 p.m. and reconvene at 8:00 a.m. September 28, 2012.

Moved by **Pat Matusko**/Seconded by **Vi Becker**/CARRIED

**MOTION:** that this meeting of Council be adjourned.

Moved by **Pat Matusko**/Seconded by **Bob Krutchen**

Meeting was adjourned at 12:55 p.m.