

## HONORARY LIFE MEMBERSHIP Terms of Reference

**Appointment as an Honorary Life Member with the Alberta College of Pharmacy is the most prestigious recognition of an individual who is or has been a regulated member.**

### **Section 51 (2) of the Bylaws of the Alberta College of Pharmacy states:**

*Council may register a person on the honorary life register where the person:*

- a) is or has been a clinical pharmacist; and*
- b) has, in the opinion of Council, rendered distinguished service<sup>1</sup> to the pharmacy profession.*

### **Section 51 (3) of the Bylaws of the Alberta College of Pharmacy states:**

*Council may register a person on the honorary life register where the person:*

- a) is or has been a clinical pharmacy technician; and*
- a) has, in the opinion of Council, rendered distinguished service<sup>1</sup> to the pharmacy profession.*

The power of decision for granting an Honorary Life Membership rests with the Council of the Alberta College of Pharmacy:

- the Honorary Life Membership is presented at such time as deemed appropriate by Council,
- the Honorary Life Membership is not presented posthumously,
- the Honorary Life Membership is not necessarily given every year.

The nominee:

- must have made a significant contribution to pharmacy over an extended period of time,
- must be a member in good standing with the Alberta College of Pharmacy,
- cannot be currently serving as a Councillor of the College.

The nomination:

- must outline the candidate's qualifications and contributions for receipt of this award,
- the nomination form must be submitted with the names and signatures of at least two members in good standing with the College.

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<sup>1</sup> Distinguished service is defined as long-term service to:

- The profession, having provided leadership provincially and/or nationally; and
- The advancement of pharmacy and healthcare in their community through community service, philanthropy, and/or humanitarianism.

## Honorary Life Membership Application Process

1. First, read the award's terms of reference to ensure your nominee is eligible for the award.
2. Once you have determined they are eligible, prepare a written nomination which details as clearly as possible:
  - your nominee's contributions to the profession of pharmacy (local, provincial, national and international)
  - the value your nominee provides/provided to patients, co-workers, their community, other health professionals, etc. and these people's responses to or comments on your nominee's work.
  - how your nominee implemented and executed their initiatives.
  - any unique strategies your nominee used.
3. Answer, "Is there anything more about this nominee you would like us to know"?

Consider including supporting information with your nomination. Work with patients, colleagues and other health professionals to enhance your entry. This can include gathering:

- testimonials from patients, colleagues, professors, faculty or instructors,
  - testimonials from heads of organizations and associations,
  - personal background information on the nominee,
  - copies of any promotional materials that have been prepared,
  - records of achievement or other recognition.
4. Submit your nomination, with the names and signatures of at least two members in good standing with the college, to the Executive Assistant to the Registrar at [executiveassistant@abpharmacy.ca](mailto:executiveassistant@abpharmacy.ca) **by the second Friday in February.**

### Points to remember...

Compelling entries:

- are thorough, with a clear description of the initiative or work completed.
- show the nominee's strong dedication to the initiative or work completed as well as to the larger profession.
- demonstrate that the nominee went beyond the call of duty and consistently strove for excellence.
- are supported by material from a variety of sources (e.g., patient testimonies, newspaper and magazine articles).

The Honorary Life Membership is presented at the "*Celebration of Leadership and Installation of the President*" reception held in annually in June.