

**MINUTES**  
**Teleconference Meeting of ACP Council**  
**Tuesday, May 13, 2008**  
**9:00 p.m. – 10:00 p.m.**

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1. **Call to Order** – President Dianne Donnan called the meeting to order at 9:04 pm.
2. **Roll Call** – Registrar Greg Eberhart called the roll call and identified the following council members in attendance:

**District 1** – Wilson Gemmill  
**District 2** – Rick Siemens  
**District 3** – Jeff Whissell  
**District 3** – Catherine McCann  
**District 4** – President Dianne Donnan  
**District 5** – Anjali Acharya  
**District 5** – Donna Galvin  
**District 6** – Mervin Bashforth  
**Public Member** – Joan Pitfield  
**APSA Representative** – Stan Dyjur (Ex-Officio)  
**Registrar** – Greg Eberhart

**REGRETS:**

**District 5** – Lane Casement  
**Public Member** – Pat Matusko

3. **Approval of Agenda**
  - 3.1 **Additions to the Agenda**
    - 3.1.1 **Appointment of Dale Cooney as Complaints Director for Complaint File #642**

**MOTION:** That Dale Cooney be appointed as Complaints Director for Complaint File #642.

**Moved by** Jeff Whissell/**Seconded by** Rick Siemens/**CARRIED**

**MOTION:** That the agenda be approved as amended.

**Moved by** Jeff Whissell/**Seconded by** Catherine McCann/**CARRIED**

4. **Proposed Amendments to s3(5), s45, and Schedule D of the By-laws**

Registrar Eberhart advised council that no feedback had been received from pharmacists since circulation of the agenda.

**MOTION:** That council approves the proposed amendments to the By-laws.

**Moved by** Jeff Whissell/**Seconded by** Donna Galvin/**CARRIED**

5. **Annual Report** – The Annual Report was posted on ACP’s website prior to council’s approval. This was not ideal, and as publication had been delayed, a decision to post was made in the interest of time. He noted that the new By-laws no longer require the Annual Report to be circulated 30 days prior to the AGM; however, that it remained a goal of the administration.

**MOTION:** That the Annual Report be accepted as circulated.

**Moved by** Rick Siemens/**Seconded by** Anjali Acharya/**CARRIED**

6. **Insurance Requirement – Department of National Defense**

Council reconsidered the motion approved in December 2007 respecting the professional liability insurance requirements of pharmacists employed in Canada’s Armed Forces. Council was provided a copy of the Treasury Board Policy that provides exemption from liability for military pharmacists and the complementary “agreement template” used to facilitate DND officers training in civilian facilities.

**MOTION:** That council affirms the motion of December 2007 respecting this matter.

**Moved by** Jeff Whissell/**Seconded by** Donna Galvin/ **CARRIED**

**Opposed:** Joan Pitfield

**Reason:** It is council’s policy that liability insurance policies must be written in the name of the pharmacists, and that the coverage must be portable, regardless of where the pharmacist practices. It was observed that this would not be the case should a pharmacist officer in the military also be employed in a civilian capacity.

7. **Criteria for Appointing Pharmacy Technicians as Observers to Council**

**MOTION:** That the proposed guidelines for selecting pharmacy technicians to council be approved.

**Moved by** Rick Siemens/**Seconded by** Joan Pitfield/**CARRIED**

**Note:** Council requested that the terminology respecting the competencies proposed to be researched through the interview process be “tempered” and communicated in a less technical manner, so as not to deter interest in these positions.

8. **Consent Agenda** – Registrar Eberhart noted that the recommendation should be amended by:

- Striking the words “two donate”; and,
- Capitalizing “Archives”

in the preamble to the request.

**MOTION:** To approve the Consent Agenda as amended.

**Moved by** Catherine McCann/ **Seconded by** Joan Pitfield/**CARRIED**

9. **Adjournment**

**MOTION:** That the teleconference meeting of Council be adjourned. (circa 9:58 p.m.)

**Moved by** Catherine McCann/**No second**