

**MINUTES**  
**Teleconference Meeting of Council**  
**ALBERTA COLLEGE OF PHARMACISTS**  
**October 5, 2005**  
**Boardroom, Alberta College of Pharmacists**

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**1. Call to Order**

The president called the teleconference meeting to order at 8:33 a.m. She referred council to the draft regulations to the PDA that had been provided at the September 29-October 1 meeting of council in Canmore.

**2. Roll Call**

The registrar called the roll and declared that a quorum of council was present.

**3. Regulations to the Pharmacy and Drug Act**

The registrar reviewed the following sections of the draft regulations to the *Pharmacy and Drug Act*, including the identification of sections where amendment would be required prior to AHW commencing consultation with external stakeholders.

- 1 – Definitions:
  - (d) dispensary
  - (g) patient services area
  - (i) proprietor's representative
  - (j) public area
  - (k) specialized pharmacy service
- 2 – Application of this Regulation – this section will be amended to reflect those sections of the regulation that do not apply to compounding and repackaging pharmacies
- 3 – Application for license
  - (1)(e) operating procedures of the pharmacy
  - (f) an undertaking by the applicant
  - (h) signing authority for drugs – this section will be amended to address controlled drugs and substances, not all drugs
  - (j) an undertaking by the proprietor
  - (2) application for a mail order pharmacy license
  - (3) application for a satellite pharmacy license
  - (4)(a) application for a compounding and repackaging pharmacy license – evidence
    - (c) copy of the agreement with each licensed pharmacy for which it intends to compound or repackage drugs - this section must be amended to reflect an agreement in a form approved by council
- 4 – Application for renewal of license
  - (4) renewal application 14 days prior to expiry
- 5 – Conditions that registrar may impose on license
  - (d) information that must be submitted to the registrar for a license or renewal – this section will be amended to address both the application for license and renewal
- 7 – Specialized pharmacy service – specific services will not be listed- this section will be amended to accommodate approval by the registrar in accordance with rules established by council.
- 9 – Name of licensed pharmacy – one name only
- 12 – Limits on incentives- this section is to be amended to better align with the corresponding restrictions proposed in the regulations to the HPA

- 17 – Variance of requirements for prescription department and dispensary
  - (2) The registrar may impose conditions
- 20 – Access to prescription department in establishment
- 23 – Reporting changes to registrar – notification 14 days prior
- 25 – Information to be posted in pharmacy
  - (1)(b) post information about lodging a complaint
  - (2) post annual practice permits
- 27 – Restrictions on advertising – subsection (3) is redundant and will be deleted
- 30 – Closure of pharmacy
  - (3) licensee and proprietor are jointly liable
- 32 – Costs of investigation, hearing and appeal – the ability to recoup costs is greater than ACP's current situation
- 33 – Publication of information in orders – government policy states that this section must be approved by the Privacy Branch of the Department of Government Services.
- 34 – Access to information in order restricted after 10 years
- 35 – Approval of bylaws – approval will be by council; not a member vote.

**MOTION:** That council supports the draft with amendments for the purpose of the forthcoming consultations with members. CARRIED

#### 4. Adjournment

This teleconference meeting of council adjourned at 9:25 a.m.

**MOTION:** That this meeting of council be adjourned.