

Reporting to the Professional Practice Director, the Sterile Compounding Assessor is responsible for approximately 25 pharmacy practices, primarily in Calgary and Southern Alberta, with some sites in Edmonton and Northern Alberta. Travel will be required and will include overnight stays.

In conjunction with a Pharmacy Practice Consultant, the Sterile Compounding Assessor will conduct assessments in accordance with the *Health Professions Act* (HPA) and the *Pharmacy and Drug Act* (PDA). This includes assessing pharmacy practice, operations and systems; and educating licensees, pharmacy directors, pharmacy staff and proprietors during assessments to ensure safe, effective and responsible pharmacy practice. The Sterile Compounding Assessor provides subject matter expertise in both sterile compounding and non-sterile compounding. Additionally, the Sterile Compounding Assessor will provide input in developing and implementing educational programs and tools to promote quality assurance and quality improvement initiatives in sterile compounding.

Key duties and responsibilities

- Providing sterile compounding consultations to pharmacies which include the following:
 - Developing an effective sterile compounding assessment plan including efficient scheduling of assessments.
 - Collaborating with the Pharmacy Practice Consultant responsible for each respective pharmacy being assessed.
 - Performing sterile compounding assessments, in conjunction with Pharmacy Practice Consultant team, to ensure compliance with legislation and Alberta College of Pharmacy (ACP) standards.
 - Completing and providing sterile compounding assessment documentation, following conclusion of the sterile compounding assessment.
 - Providing an overall evaluation of compliance with practice and operations standards of the pharmacies' sterile compounding practices following conclusion of the sterile compounding assessment.
 - Providing input into ACP's assessment process.
 - Identifying and evaluating sources that may negatively affect patient safety such as sterile compounding operational systems, human resources, and the general sterile compounding practice environment.
 - Reporting to the Professional Practice Director events, occurrences, sources, and trends in pharmacies' sterile compounding practices that may affect patient safety.
 - Promoting a culture of patient safety and continuous quality improvement by educating licensees, their pharmacy staff and management teams regarding legislation, ACP standards, and best practices or guidelines.
 - Collaborating with licensees and pharmacy staff on developing practice change goals.
 - Utilizing reporting tools to monitor achievement of practice change goals.
- Participating in individual and group training and development sessions as needed.
- Participating in Professional Practice department meetings as needed.

- Responding to inquiries related to sterile compounding assessments from registrants in an efficient and effective manner.
- Collaborating proactively with the ACP team to achieve ACP's mission and goals.
- Creating, capturing, and retaining documents (electronic and hard copy) as per records management policy.
- Other duties as required.

About You

- You are a passionate and innovative change agent, coach, and mentor.
- You have excellent communication skills, both written and verbal. You are an active listener.
- You have exceptional relationship and partnership building skills, with a demonstrated ability to build trust and relationships with stakeholders.
- You possess excellent knowledge of sterile compounding pharmacy practice and professional standards and guidelines.
- You have strong planning and organizational skills with the ability to be self-motivated and work independently.
- You are analytical and a problem solver; continuously looking for creative ways to improve processes or outcomes.
- You are a team player who facilitates a collaborative environment when working with and engaging others.

Qualifications

- Completion of a pharmacy technician diploma.
- Eligible for licensure with the Alberta College of Pharmacy on the pharmacy technician register.
- Current sterile compounding practice to be maintained throughout contract.
- At least five years' experience in sterile compounding pharmacy practice (hospital or community).
- A valid Alberta driver's license and a satisfactory driving record.

The following attributes will be considered assets:

- Experience in a supervisory or management role.
- Experience in patient safety, quality assurance, root-cause analysis, training, and education.

About us

The Alberta College of Pharmacy (ACP) is the regulatory body for pharmacists, pharmacy technicians, and licensed pharmacies in Alberta. We are responsible for quality pharmacy care through developing and enforcing pharmacy practice standards and guidelines. We also ensure only qualified pharmacy professionals are licensed and that all pharmacies provide a practice environment that supports quality practice and patient safety. It's a big responsibility.

ACP is a global leader in the advancement of pharmacy practice. Alberta's pharmacy professionals have the broadest scope of practice in North America. You could say ACP is a trail blazer. Our team members are collaborative, thoughtful, respectful, encouraging, and committed to quality. In fact, that's our team charter, which was created by our team members. ACP offers competitive compensation and benefits.

Applying to ACP

Ashley Edwards Scott
Manager of Human Resources and Culture
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Along with your resume, please submit a cover letter outlining why you're interested in the opportunity and how your work experience has prepared you to succeed in the role. Submissions without a cover letter will not be considered.

By applying for this position, you are confirming you possess either Canadian Citizenship, permanent resident status, or a valid work permit. Please note that the successful candidate will be required to provide a Criminal Record Check satisfactory to ACP.

This job posting will remain open until a suitable candidate is found. We thank all applicants for their interest in ACP, however, only those selected for an interview will be contacted.