

DRAFT MINUTES
Council Meeting
ALBERTA COLLEGE OF PHARMACISTS
June 12, 2014
Hotel MacDonald, Edmonton

1. Introduction

1.1 Call to Order

President Olstad called the meeting to order at 8:05 a.m. He welcomed new councilor Brad Couldwell, District 5 (Calgary). President Olstad thanked Council and the ACP team for their support during the past year.

1.2 Roll Call

Registrar Eberhart called the roll and identified the following individuals in attendance:

- District 1 - Brad Willsey (President Elect)
- District 2 - Clayton Braun (Executive Member at Large)
- District 3 - Krystal Wynnyk
- District 3 - Rick Hackman
- District 3 - Taciana Pereira
- District 4 - Kelly Olstad (President)
- District 5 - Kaye Moran (Past President)
- District 5 - Kamal Dullat
- Pharmacy Technician - Kelly Boparai
- Al Evans - Public Member
- Bob Kruchten - Public Member
- Absent with regrets: Mary O'Neill – Public Member

Non-Voting

- Jim Kehrer - Dean, Faculty of Pharmacy & Pharmaceutical Sciences
- Robin Burns - Pharmacy Technician Observer
- Bryan Hodgson - APSA Student Representative

Also in attendance:

- Greg Eberhart - Registrar
- Dale Cooney - Deputy Registrar
- Lynn Paulitsch - Operations and Finance Director
- Karen Mills - Communications Director
- Leslie Ainslie - Executive Assistant
- Glenn Monteith - Chief Delivery Officer, Alberta Health (8:30-9:30 a.m.)
- Jasvinder Chana - Acting Executive Director, Primary Health Care Branch, Alberta Health (8:30-9:30 a.m.)
- John Steffensen - Consultant, Western Management Consultants (1:15-2:45 p.m.)
- Ben Nilsson - ACP Summer Student
- Members of the Public

1.3 Invocation

Al Evans read the invocation.

1.4 Adoption of the Agenda

President Olstad requested an addition to the agenda, that being to appoint a panel of council to consider an appeal of a registration decision of the Registrar; and then, sought approval of the Consent Agenda.

1.4.1 Consent Agenda

MOTION: to approve the Consent Agenda report presented by Registrar Eberhart.
Moved by **Kaye Moran**/Seconded by **Clayton Braun**/CARRIED

1.4.2 Additions to the Agenda

MOTION: to adopt the agenda as amended.

Moved by **Kelly Boparai**/Seconded by **Bob Kruchten**/CARRIED

1.4.2.1 Registration Appeal – Stephen Maisey

Registrant Stephen Maisey submitted a formal request for a review of a registration decision under Section 41 of the *Health Professions Act*. Council established a panel of council to consider the review.

Motion: that the following panel of council members be appointed to consider the appeal of Stephen Maisey, resulting from a registration decision of the Registrar:

- Rick Hackman – Chair
- Kelly Boparai – Council Member
- Al Evans – Public Member
- Taciana Pereira – alternate Council Member

Moved by **Kaye Moran**/Seconded by **Brad Willsey**/CARRIED

Abstained: Rick Hackman, Kelly Boparai, Al Evans, Taciana Pereira

1.5 Minutes from Previous Meetings

1.5.1 Minutes – April 9-10, 2014

MOTION: to approve the minutes of the April 9-10, 2014 meeting of council.

Moved by **Rick Hackman**/Seconded by **Taciana Pereira**/CARRIED

1.5.2 Minutes – April 14, 2014

MOTION: to approve the minutes of the April 14, 2014 teleconference meeting of council.

Moved by **Al Evans**/Seconded by **Kelly Boparai**/CARRIED

1.5.3 Minutes – April 22, 2014

MOTION: to approve the minutes of the April 22, 2014 teleconference meeting of council.

Moved by **Taciana Pereira**/Seconded by **Brad Willsey**/Carried

1.5.4 Ratification of E-Ballot – May 30, 2014

MOTION: to ratify the e-ballot of May 30, 2014.

Moved by **Kaye Moran**/Seconded by **Kelly Boparai**/CARRIED

1.6 Disposition of Directives

The Disposition of Directives was provided for information. President Olstad invited questions; however, none arose.

MOTION: to accept the report as information.

Moved by **Al Evans**/Seconded by **Kaye Moran**/CARRIED

1.7 In Camera

1.7.1 CR-5 Review of Registrar’s Performance

MOTION: that Council move “In Camera” at 12:19 p.m.

Moved by **Kaye Moran**/Seconded by **Krystal Wynnyk**/CARRIED

Council reviewed the performance of the Registrar during the past year in context with policy CR-5 Monitoring Registrar Performance.

MOTION: that Council move “Out of Camera” at 12:35 p.m.

Moved by **Al Evans**/Seconded by **Krystal Wynnyk**/CARRIED

1.7.2 EL-9 External Report on Compensation and Benefits

Every five years, ACP conducts an external review of compensation and benefits in context with policy EL-9 Compensation and Benefits. In early 2014, ACP engaged Mr. John Steffensen with Western Management Consulting; to conduct its 2014 market analysis of compensation and benefits for ACP staff members. Mr. Steffensen presented Council with the results of, and recommendations arising from, the 2014 external review of salaries and benefits for ACP’s administrative team.

MOTION: that Council move “In Camera” at 1:27 p.m.

Moved by **Kamal Dullat**/Seconded by **Krystal Wynnyk**/CARRIED

MOTION: that Council move “Out of Camera” at 2:41 p.m.

Moved by **Kelly Boparai**/Seconded by **Krystal Wynnyk**/CARRIED

Council affirmed the level at which the Registrar will establish staff salary bands for the Registrar and other administrative team members for the period of 2015-2019.

MOTION: to accept the external report EL-9 External Report on Compensation and Benefits.

Moved by **Brad Willsey**/Seconded by **Krystal Wynnyk**/CARRIED

MOTION: to establish the midpoint for all salary bands to be at 60% of the market survey.

Moved by **Brad Willsey**/Seconded by **Kamal Dullat**/CARRIED

MOTION: to amend policy EL-9, establishing that the midpoint for all salary bands for administrative team members be at the 60% level of the range of the market survey for each position.

Moved by **Kamal Dullat**/Seconded by **Krystal Wynnyk**/CARRIED

Resolution by Chair: that Council approves the salary band for the Registrar as recommended by John Steffensen from Western Management Consultants.

Moved: **All in Favour**

Note: Consistent with the Registrar's contract, the council requested that President Olstad communicate their assessment of his performance, and the level at which Council has directed that the Registrar's salary be established at, under separate cover.

Note: Registrar Eberhart participated in the ACP staff members' compensation and benefits discussion, but not the report respecting his compensation.

2. Governance

2.1 ENDS and Executive Limitation Amendments

2.1.1 Policy E-2 (Resource Allocation) – Priorities for 2015

Registrar Eberhart updated Council about:

- Progress made in addressing strategies identified in ACP's Strategic Plan;
- Progress made in addressing ACP priorities for 2014; and,
- Initiatives requiring investment as identified by ACP's leadership team and program managers through business plan development.

It was noted that ACP must continuously invest in educating pharmacists and pharmacy technicians, and particularly pharmacists with additional prescribing privileges about the standards of practice and compliance with them.

2.1.2 Policy E-2 Resource Allocation – Proposal for Reduced Fee for Out-of-Province Students

ACP receives many applications from students attending faculties of pharmacy in other provinces who wish to come to Alberta to complete curriculum rotations, or to gain extra experience through summer employment in an Alberta pharmacy. The *Health Professions Act* requires these individuals to register with ACP.

The fee prescribed in ACP's Bylaws for a 4-year student practice permit is large, considering that many of these candidates only wish to gain experience over several weeks or months. The current fee has discouraged a number of applicants from coming to Alberta.

Registrar Eberhart proposed a reduced fee for Out-of-Province students and asked Council to consider the following options:

- (1) That applicants enrolled in faculties of pharmacy at Canadian universities outside of Alberta applying for registration as a student to complete a curriculum rotation or summer employment, be registered with ACP on the student register and be issued a practice permit with an expiry date established to be a maximum of 6 months* from date of registration.

**6 months would allow the applicant to complete their registration and receive a practice permit prior to the onset of their practice in Alberta*

- (2) That the registration fee charged for a short-term student registration be adjusted.

Should any individual originally registered for a short-term student practice permit seek reinstatement with ACP at a later date, the individual would be required to submit additional fees as follows:

- If the reinstatement is for a subsequent short-term duration, the fee for a short-term practice permit would be applied.
- If the reinstatement is in order to begin the process to become licensed as a pharmacist in Alberta, the full registration fee would be applied.

MOTION: to approve an "Out-of-Province Student" fee of \$129.25 plus GST (current fee of \$517.00 divided by 4 years).

Moved by **Brad Willsey**/Seconded by **Clayton Braun**/CARRIED

2.2 Compliance Monitoring and Reports

2.2.1 Executive Limitations – Compliance Reports

Reports from the Registrar were provided for EL-4 and EL-11. An external report was presented to Council for policy EL-9.

2.2.1.1 EL-4 Financial Condition – Internal I

Council received the Internal Financial Statements and Variances for the month ending March 31, 2014.

MOTION: that the Registrar's compliance report on EL-4 Financial Condition of the College be approved.

Moved by **Al Evans**/Seconded by **Krystal Wynnyk**/CARRIED

2.2.1.2 EL-9 Compensation and Benefits - External Report

This discussion was held "In Camera" under Agenda Item 1.7.2.

2.2.1.3 EL-11 Emergency Executive

MOTION: that the Registrar's compliance report on EL-11 Emergency Executive be approved.

Moved by **Kaye Moran**/Seconded by **Kelly Boparai**/CARRIED

2.2.2 Governance Policies (GP) – Compliance Reports

Governance Policies (GP) define how Council conducts itself. Council reviewed the following governance policies, reflecting on its compliance with each policy.

2.2.2.1 GP-3 Governing Style

MOTION: that Council is in compliance with governance policy GP-3 Governing Style.

Moved by **Bob Kruchten**/Seconded by **Kaye Moran**/CARRIED

2.2.2.2 GP-4 Council Responsibilities

MOTION: that Council is in compliance with governance policy GP-4 Council Responsibilities.

Moved by **Rick Hackman**/Seconded by **Clayton Braun**/CARRIED

2.2.2.3 GP-5 President's Role

MOTION: that Council is in compliance with governance policy GP-5 President's Role.

Moved by **Kaye Moran**/Seconded by **Krystal Wynnyk**/CARRIED

2.2.2.4 GP-6 Council Committees

MOTION: that Council is in compliance with governance policy GP-6 Council Committees.

Moved by **Kaye Moran**/Seconded by **Krystal Wynnyk**/CARRIED

2.2.3 Council-Registrar Relationship Policies (CR) Compliance Reports

CR Policies define the working relationship between the Council and the Registrar. Council reviewed CR-4 Delegation to Registrar, and reflected on its compliance with the policy

2.2.3.1 CR-4 Delegation to Registrar

MOTION: that Council is in compliance with CR-4 Delegation to Registrar.

Moved by **Bob Kruchten**/Seconded by **Taciana Pereira**/CARRIED

2.3. Policy Review and Amendment

2.3.1 GP Policies – Policy Review and Amendment

2.3.1.1 GP-1 Global Governance Process

2.3.1.2 GP-2 Serving the Public Interest

2.3.1.3 GP-3 Governing Style

MOTION: to table Agenda Items 2.3.1.1 - 2.3.1.3 to the October council meeting.

Moved by **Clayton Braun**/Seconded by **Brad Willsey**/CARRIED

2.4 Annual Council Business Agenda

Council received for discussion and direction, a draft Council Business Agenda for the remainder of 2014. Council will meet for two and one half days in October for a council meeting and board development, and for two days in December for a council meeting and stakeholder engagement. Registrar Eberhart, through the Executive Committee, will develop a draft Council Business Agenda for the remainder of the 2014-2015 council year.

2.5 Governance Indicators (Performance Matrix)

A governance matrix is being developed to support Council monitor ACP's progress in fulfilling its strategic plan, and to support governance decision making. The matrix will include quadrants reflecting ACP's three critical success factors (CSF), plus a fourth addressing relevance to Alberta's health system. Each quadrant includes indicators and measures that will be weighted, so as to support a quantified score, through which trending can be monitored. Council approved indicators and weighted measures for the CSF on "Effective Organization" in June 2013. Registrar Eberhart provided an update on the project, as a foundation for future discussions at council.

2.6 Ownership Linkage

2.6.1 Engagement with Albertans Since Last Meeting

Council identified the importance of their engagement with the public, registrants and its owners, and agreed to regularly engage with Albertans in a structured way. Council reflected on the success of the Tri-Profession Forum held in May. Those attending felt there was good open discussion that warranted meeting more frequently through a board or committee of the three professions. Council discussed the value of engaging with the Executive Committees or Presidents of the organizations, and looked forward to continued dialogue to inform physicians and nurses on the roles and scopes of practices of pharmacists and pharmacy technicians. It was agreed that the roles, responsibilities, and accountabilities of pharmacists are not well understood by other professions.

Council reflected on its own AGM as a forum for engagement. The purpose and relative value of the AGM was discussed, observing the diminishing number of registrants who engage in the forum and the costs incurred in holding it. Council requested that the future of AGM's be debated at the next meeting of council, and that Registrar Eberhart bring forward data respecting costs and membership participation.

2.7 Generative Discussion

Council continues its engagement in generative thinking, as a forum to support long term strategic direction, based on an understanding of emerging trends and opportunities. In December 2013, Council explored the role of pharmacists in 2025 and beyond. In April 2014, Council explored "what tools will pharmacists and pharmacy technicians require in 2025 to be relevant to Albertans and Alberta's health system".

At this meeting, Council revisited its view towards 2025, and discussed behaviors that would need to change, and be regularly experienced by Albertans in order to recognize the vision.

Registrar Eberhart presented a DRAFT narrative, based on council's previous generative discussions. While council agreed that the narrative accurately reflected its discussions, there was a lack of consensus as to whether the narrative provided sufficient "stretch" for the future. Following are some of the comments arising from council:

- the narrative doesn't go far enough, because it is too focused on drugs;
 - we should build on activities like ordering, assessing, and treating.
- we should be careful about niche practices;
 - there is a need to address a strong generalist base,
 - small groups of niche practices may exist.
- we need to address the full scope of practice for all pharmacists.
- how will pharmacists become fully integrated in primary care.
- how will pharmacists work more effectively with doctors.
- what is our cultural bias?
- we might extract themes from the narrative, and separate issues for discussion; recognizing that some may be more short term and strategic, while others may be longer term considerations.
- what is the readiness of the profession to change and move towards a new paradigm?
- what are the needs of Albertans?
- what are the external factors that are out of our control?
- how do we expedite uptake of current opportunities, yet provide opportunity for "stretch" that may be beyond most pharmacists and pharmacy technicians current frame of reference?
- short and mid-term strategies need to be discussed in a different forum.
- we need to keep the generative discussion "generative"; and not succumb to making this a forum for decision-making, but rather for exploration.
- we do not have sufficient evidence to fully understand what is happening in practice today; let alone what it might look like 10 years forth....ACP needs to enhance its abilities as a knowledge-based organization.

NEXT STEPS

- dig deeper into understanding specific issues; extract narrower themes that arise from generative discussions
- how do we build critical mass to move registrants forward
- how do we improve opportunities for 360 feedback about pharmacist practice in Alberta

2.8 Appointments

2.8.1 Corporate

OMNIBUS MOTION: to approve corporate appointments under Agenda Items 2.8.1.1 - 2.8.1.4.

Moved by **Brad Willsey**/Seconded by **Clayton Braun**/CARRIED

2.8.1.1 Legal Counsel

That the legal firm of Shores Jardine LLP be appointed as ACP's legal counsel for the 2014-15 council term, and that Mr. Jim Casey from Field Law LLP and Mr. Fred Kozak from Reynolds Mirth Farmer be appointed as legal advisors to ACP's Hearing Tribunals.

2.8.1.2 Auditors

That the accounting firm of KPMG LLP be appointed as ACP's auditors for the 2014-15 council term.

2.8.1.3 Banking Institution

That TD Canada Trust be appointed as ACP's financial institution for the 2014-15 council term.

2.8.1.4 Investment Counsel

That Mr. Tom Richards of the firm TD Waterhouse be appointed as ACP's investment counsel for the 2014-15 council term.

2.8.1.5 Signing Authority

MOTION: that Greg Eberhart, Dale Cooney, Lynn Paulitsch, Brad Willsey and Kelly Olstad be granted signing authority on behalf of the College for the 2014-2015 council term. All cheques require two signatures and for cheques issued over \$15,000, one of the two signatures must be that of the Registrar, Greg Eberhart, or the Deputy Registrar, Dale Cooney.

Moved by **Kaye Moran**/Seconded by **Kamal Dullat**/CARRIED

Abstained: Kelly Olstad, Brad Willsey

2.8.2 Committees of Council

2.8.2.1 Competence Committee

MOTION: that Council appoints Krystal Wynnyk to the Competence Committee.

Moved by **Kaye Moran**/Seconded by **Kamal Dullat**/CARRIED

Abstained: Krystal Wynnyk

2.8.2.2 Hearing Tribunal Pool

MOTION: that Council appoints Rizwan Ahmed, Jonathan Cummings, Christopher Heitland, Kevin Kowalchuk, Hugo Leung, and Richard Parrish, to ACP's Hearing Tribunal pool for a three-year term effective July 1, 2014.

Moved by **Clayton Braun**/Seconded by **Brad Willsey**/CARRIED

MOTION: that Council reappoints Marlene Gukert, Gillian Hansen, Jim Johnston, Paulise Ly, Mark Percy, Bill Veniot, Dianne Veniot and Anita Warnick to the Hearing Tribunal Pool for a second three-year term effective July 1, 2014, concluding June 30, 2017.

Moved by **Brad Willsey**/Seconded by **Rick Hackman**/CARRIED

MOTION: that Council reappoints Catherine Biggs to the Interim Condition/Suspension Committee (Section 65) for a second three-year term effective July 1, 2014, concluding June 30, 2017.

Moved by **Kaye Moran**/Seconded by **Krystal Wynnyk**/CARRIED

2.8.2.3 Nominating Committee

MOTION: that Council appoints Brad Willsey (President), Kelly Olstad (Past-President) and Bob Kruchten (Public Member) as the Nominating Committee for the 2014-15 council term.

Moved by **Kaye Moran**/Seconded by **Krystal Wynnyk**/CARRIED

Abstained: Brad Willsey, Kelly Olstad, Bob Kruchten

2.8.2.4 Resolutions Committee

MOTION: that Council appoints Rick Hackman as Chair, and Kelly Boparai and Al Evans as the Resolutions Committee for the 2014-15 council term.

Moved by **Clayton Braun**/Seconded by **Kamal Dullat**/CARRIED

Abstained: Rick Hackman, Kelly Boparai and Al Evans.

2.8.2.5 Faculty of Pharmacy and Pharmaceutical Sciences Admissions Committee

MOTION: that Council appoints Taciana Pereira to the Admissions Committee of the Faculty of Pharmacy and Pharmaceutical Sciences for a one-year term.

Moved by **Brad Willsey**/Seconded by **Clayton Braun**/CARRIED

Abstained: Taciana Pereira

3. Legislated Responsibilities

3.1 Hearing Tribunal Decisions

3.1.1 Denysia Wincott - Registration Number 7551

A copy of the Hearing Tribunal Committee decision was provided to Council for information.

MOTION: that Council accepts the Hearing Tribunal report as information.

Moved by **Krystal Wynnyk**/Seconded by **Kelly Boparai**/CARRIED

3.2 Standards for Sterile Compounding

In January 2014, ACP conducted a focused consultation on its draft guidelines for preparing sterile compounds. Feedback was solicited from a select group of registrants who prepare sterile products, and/or have some expertise or understanding about the preparation of sterile products and USP Chapter 797 requirements. There was general support for standards but several respondents felt that the requirements were too strict. Feedback received from participating registrants reflected the following themes:

- Concern regarding the cost of establishing an environment that meets USP 797 especially for those who compound small numbers of products.
- Concern regarding the availability of qualified environmental testers and labs facilities to test mediums for process validation of personnel and sterility testing of compounds.
- Concern regarding the beyond use dates required in the draft standards. Several people indicated that they have been using beyond use dates longer than what would be allowed for several years without adverse events.

Deputy Registrar Cooney provided Council an overview of work completed by ACP on its guidelines, and the congruent work by NAPRA on its draft Standards for Sterile Compounding. He also noted that the Canadian Society of Hospital Pharmacists was developing guidelines, based on American and European models. He recommended that ACP consult with its registrants on NAPRA's draft standards concurrently with NAPRA's national consultation. ACP wishes to expedite the adoption/adaption of national model standards for compounding sterile products. This can be achieved through concurrent consultation.

MOTION: to proceed with a 60-day consultation in conjunction with NAPRA on its Standards for Sterile Compounding.

Moved by **Kaye Moran**/Seconded by **Brad Willsey**/CARRIED

3.3 Policy Statement on Marihuana for Medical Use

Federal regulation has been amended to provide access to marihuana for medical use. Access requires the order of a physician or a nurse practitioner. The regulation does not address pharmacists. Procurement is available through distributors licensed by the federal government. Council engaged in a discussion to consider a policy respecting pharmacy's involvement in the distribution of marihuana for medical use. Registrar Eberhart will seek legal counsel and consult with other regulatory bodies to develop a draft policy for Council's consideration.

4. Miscellaneous Business for Council's Consideration

4.1 Report from PEBC

Jeff Whissell, ACP's representative on the Pharmacy Examining Board of Canada (PEBC) submitted PEBC's 2014 annual report tabled at its board meeting on March 1, 2014. Jeff's term on the PEBC board expired at the conclusion of the Annual Meeting.

Past President Kaye Moran will replace Jeff Whissell as ACP's representative on the PEBC board for a 3-year term effective March 2014. Council thanks Jeff for his contributions to the PEBC Board, ACP and the profession.

The following are excerpts from the report highlighting issues addressed, and recommendations made by the Board

- Citizenship and Immigration Canada Federal Skilled Worker Program

On December 2, 2013, the Minister of CIC designated the Pharmacy Examining Board of Canada as an Educational Credential Assessment (ECA) service providing organization, under the Federal Skilled Worker Program (FSWP).

PEBC is the second professional body designated by CIC to provide occupation specific ECA services for FSWP applicants. The designation came into effect on January 06, 2014. All FSWP applicants whose intended occupation is a pharmacist will be required to have their foreign credentials assessed by PEBC. Pharmacist applicants under the FSWP will need to have a firm job offer endorsed by a province.

CIC has recently removed pharmacy from the list of needed professionals. As a result, International Pharmacy Graduates applying under the FSWP will need to have a firm job offer endorsed by a province in order to be accepted.

- PEBC Strategic Plan 2011-2014

As part of the 2011-2014 strategic plan, PEBC conducted a feasibility study on the use of computerized testing in the delivery of PEBC multiple choice examinations. At the October 2013 Mid- Year Meeting, the PEBC Board of Directors accepted, in principle, the recommendations of the Steering Committee. These recommendations included transiting sequences and activities, testing delivery methods, and test models. The Board supported additional work on transitional activities necessary for the development of a business and project plan to be brought forward to the Board for consideration. Work on the transitional activities is currently underway.

PEBC conducted a special review of the Pharmacist Evaluating Examination to consider the current content, design and delivery of this examination. A preliminary report was presented to the Board. A number of recommendations were made and require further exploration. The Blueprint will be further examined by the Panel of Examiners for the Pharmacist Evaluating Examination.

PEBC is also exploring potential involvement in assessments related to specialty certification and is working with the Blueprint for Pharmacy Steering Committee on a Needs Assessment Study for Specialty Certification in Canada

- Public Relations Committee

At the March 2014 meeting, the Public Relations Committee reviewed the PEBC Communication Strategy Plan pertaining to communication strategies for pharmacy technician candidates and pharmacy technician educators. The use of the Pharmacy Technician section on the website will continue to be promoted to stakeholders and potential candidates. A digital "question and answer" document regarding the pharmacy technician examinations has been sent out to a number of stakeholders and is also available on the PEBC website.

A new orientation video for the Pharmacist Qualifying Examination has been developed and is available on the PEBC website, in addition to the orientation video for the Pharmacy Technician Qualifying Examination

- Committee on Examinations

OSCE/OSPE stations continue to be developed to enhance the testing of inter/intra-professional collaboration. PEBC continues to monitor evolving scopes of practice to ensure that these practices are reflected in PEBC examinations. The Committee considered preliminary plans for a process for revisions to the Pharmacist and Pharmacy Technician Qualifying Examination blueprints that will be based on the revised NAPRA Entry-to- Practice Competencies. Survey and focus groups will be used to gather data to be utilized in the development of the new blueprints. Work will also be started on planning for the development of a cultural diversity document to guide item writing and test development.

MOTION: to receive the report from PEBC as information.

Moved by **Clayton Braun**/Seconded by **Bob Kruchten**/CARRIED

4.2 Report from NAPRA

Anjali Acharya, ACP's appointee to the Board of Directors for NAPRA submitted the following NAPRA report from their April board meeting:

- National Advisory Committee on Pharmacy Practice

Entry to Practice Competencies for Pharmacists and Pharmacy Technicians have been approved and published on the NAPRA webpage. Thanks go out to the many pharmacists and pharmacy technicians that participated in the process and provided feedback.

- The International Pharmacy Graduate (IPG) Gateway Project

The development of the English Gateway website is now complete (the French site is almost complete). Pilot of the IPG Gateway rolled out in May and implementation and client support services are progressing and will be completed in time for the launch. The Board was provided with a review of the current site and functionality. The IPG Gateway will act as a central repository for IPG progress through the licensure process in Canada. The applicant, NAPRA, PEBC and individual provincial regulatory bodies (PRA's) will have a portal into this repository. The Gateway will also provide applicants with two methods to evaluate their readiness for moving forward with the process in Canada.

1. Pharmacy Practice Skills and Knowledge Self-Evaluation Tool
2. IPG Readiness Self-Assessment Tool

Both tools are available online to provide the applicant with professional insight and the opportunity to self-assess within his/her country of origin.

- DRAFT Model Standards for Pharmacy Sterile Compounding-Hazardous/Non-Hazardous

The board has agreed to support the Model Standards direction and obtain feedback through a consultation process. Once approved, these documents will serve to replace the NAPRA document entitled Guidelines to Pharmacy Compounding (2006). Model Standards of Pharmacy Compounding of non-sterile products will begin this summer.

- Technician Bridging Program

The National Pharmacy Technician Bridging Education Program transitioned into NAPRA's core activities in May 2103. The program has now been in operation for almost one (1) year during including three (3) education semesters (Fall 2013, Winter and

Spring 2014). So far, the program curriculum is delivered in English only. It is expected that the online French delivery will begin this spring. Fiscal deficits have resulted in the board choosing to utilize a special projects fund to continue the bridging program over the next term. This will ensure that the costs provided to Alberta Pharmacy Technicians will not change. It is likely that fees for accessing the program will have to increase for jurisdictions other than Alberta, BC and Ontario if the bridging program will continue to be accessible and relevant to practice in provinces still seeking legislative authority for regulated technicians.

- Pharmacy Global Top-level Domain (gLTD)

The .PHARMACY Advisory Committee will include various institutions and organizations that NABP has worked with in conjunction with the .PHARMACY application. This permanent committee will provide expertise and strategic input to the Executive Board for establishing core (common) standards of operation that are universal to legitimate pharmacy practice and that will be required of all domain name registrants in the .PHARMACY gTLD, consistent with the mission and purpose of the .PHARMACY gTLD and the interests of the global public health.

- National Drug Scheduling Advisory Committee (NDSAC)

NAPRA has affirmed that it has a role in National Drug Scheduling. NDSAC met twice since the last board meeting and has recommended that bisacodyl - when sold in concentrations of 5mg or less per oral dosage unit or 10mg or less per rectal dosage unit/suppository in package sizes containing no more than 50mg of bisacodyl - be granted Unscheduled status and that bisacodyl and its salts [except when sold in concentrations of 5mg or less per oral dosage unit or 10mg or less per rectal dosage unit/suppository in package sizes containing no more than 50mg of bisacodyl] - be retained in Schedule III (Published 1/24/2014). The following decisions are currently being considered. (1) A Request for Unscheduled status for diclofenac and its salts, when sold as a single medicinal ingredient for topical use on the skin in a concentration equivalent to 2% or less diclofenac for not more than 7 days. (2) A Request for Schedule III status for minoxidil foam 5% for topical use.

- Elections and Appointments

- President: Tracy Wiersema
- Vice-President: Craig Connolly
- Director to the Executive Committee: Anjali Acharya

MOTION: to receive the report from NAPRA as information.

Moved by **Al Evans**/Seconded by **Clayton Braun**/CARRIED

4.3 **Primary Health Care Strategy**

Alberta Health's Primary Health Care Strategy sets a vision for the future "*To achieve a primary health care system that supports Albertans to be as healthy as they can be.*" Developed by the Primary Health Care Strategy Working Group, the strategy establishes strategic directions for transforming primary health care in Alberta: enhancing the delivery of care, cultural change, and building blocks for change.

Glenn Monteith, Chief Delivery Officer, Alberta Health and Jasvinder Chana, the Acting Executive Director of the Primary Health Care Branch, met with Council to discuss the development of an implementation strategy for the Primary Health Care Strategy. Registrar Eberhart, a member of the Primary Health Care Strategy

Working Group, conveyed the importance of integrating community-based pharmacies and other community based providers with Primary Care Networks (PCNs) and Family Care Clinics (FCCs). Mr. Monteith acknowledged that much work needs to continue to achieve this need.

Discussions focused on what actions or initiatives need to be incorporated into the implementation plan to enhance the effectiveness of pharmacists in contributing to appropriate drug therapy and supporting Albertans to access care and to meet their personal health goals. Council considered how to address pharmacists versus pharmacy in the implementation plan and how to include pharmacists as partners of care outside of the dispensary.

Cultural change is paramount to transforming primary health care. Pharmacists are often the direct or first line provider of care, however many patients still want to see a physician first. Council considered how to change this culture, and what are the qualifiers and standards that will define the “health home”.

Mr. Monteith advised that a Primary Health Care Implementation Committee was being established. He would not affirm an appointment from ACP, but indicated that there would be opportunity for pharmacist involvement. Community advisory boards will be established to map how to better integrate existing services into the PCNs. Mr. Monteith indicated that this would be an opportunity for pharmacists to participate, especially in the governance structure, and Alberta Health welcomes input from pharmacists and pharmacy technicians across the province.

Observations and comments introduced through the discussion with Mr. Monteith included:

- Alberta Health (AH) is currently addressing the implementation of 9 Family Care Clinics, and is working with medicine to implement PCN Evolution (2.0);
 - There are 42 PCN’s, many of which include pharmacists; however, there are a minority where pharmacists have been effectively integrated to allow patients to benefit from pharmacists’ full scope of practice.
 - Much work is required to effectively integrate community pharmacy practices with PCN practices.
- There is confusion between “business” and “professional” autonomy;
 - How can this be severed in medicine?
 - The problem is greatest in larger communities;
 - May endeavor to break down by rostering care.
- There are challenges in integrating over-lapping scopes of practice for 31 professions across the community environment; particularly when government is not the sole payer for services;
 - Government only knows about what it pays for?
 - AH tracks physician services, but doesn’t have good information to really understand the value received;
 - AH continues to pay professionals by rewarding inputs, but don’t have good information about the quality of care received.

- How can we engage and have pharmacists reimbursed for services that are not delivered through traditional pharmacy structures?
 - What possibilities exist if pharmacist services were paid on a capitated basis?
- 70% of healthcare costs result from 5 diseases (excluding cancer).
- Physicians have only developed care plans for 25% of eligible patients.

Opportunities and Needs that AH has of ACP

- Give guidance to AH respecting the quality of care expected of pharmacists.
- Using quality of care as a foundation, contribute to policy discussions focused on outcomes and value propositions.
- Wisdom is required about proteomics and genomics, due to the advent of new generations of drugs.
- What is an appropriate ethical framework for care?

4.4 “Who Should Guard the Guardians ...” Edmonton Journal May 2014

The Edmonton Journal Article “Who Should Guard the Guardians...” published in May 2014, was provided to Council for information. The article is a reminder that as a self-regulated profession, the public’s trust is paramount and that as a profession we should be mindful to always listen and to practice with integrity and respect.

4.5 Pharmacy Workflow – Impact of Requirement for Pharmacist Assessment on Refill Prescriptions

MOTION: to table Agenda Item 4.5 to the October council meeting.
Moved by **Kamal Dullat**/Seconded by **Brad Willsey**/CARRIED

5. Evaluation of Meeting

Council reflected on their personal contributions and Council’s performance over the past year. President Olstad recognized outgoing Council Members Kaye Moran, Krystal Wynnyk, and Robin Burns. Each council member made farewell remarks. On behalf of Council, President Olstad thanked them for their invaluable contributions to Council, ACP and the profession.

5.1 Self-Evaluation of Council Performance at this Meeting

President Olstad requested that all Council Members complete the electronic meeting evaluation form and submit them to Leslie Ainslie for collation and review at its next council meeting.

5.2 Aggregate Results from Council Evaluations During the 2013-14 Council Year

A summary of the aggregate results for the 2013-2014 council meeting evaluations was provided to Council for information.

5.3 Summary of Results for the April 9 - 10, 2014 Council Meeting

A summary of the April 2014 council meeting was circulated with the agenda as information.

6. Adjournment

6.1 Next Meeting Dates

**6.1.1 October 8-10, 2014 - Council Meeting and Board Development,
Southern Alberta**

6.1.2 December 3-4, 2014 - Council Meeting, Edmonton

6.2 Adjournment

MOTION: that this meeting of Council be adjourned.

Moved by **Krystal Wynnyk**

Meeting was adjourned at 3:59 p.m.