

**MINUTES  
COUNCIL MEETING  
ALBERTA COLLEGE OF PHARMACY  
Thursday, February 5, 2026  
Edmonton, Alberta**

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**PART A – Opening Remarks and Constituting Council Meeting**

**1.1 Call to Order**

President Pat Thomson called the business meeting of council to order at 8:05 a.m. He welcomed Council and ACP administration. President Thomson recognized the territorial and ancestral lands of the indigenous people of Alberta. He advised that Christine Saunders with Halmyre would join Council for the discussion about ACP's strategic plan.

President Thomson asked Council Members to reflect on governance policy GP-8 Code of Conduct and consider any potential conflicts of interest they may need to disclose. No conflicts were disclosed.

**1.2 Roll Call**

Registrar Willsey called the roll and identified the following individuals in attendance. A quorum of council was declared.

- District 1 - Asad Kashani
- District 2 - Patrick Zachar (Past President)
- District 3 - Murtaza Hassanali (President Elect)
- District 4 - Paul Gustafson
- District 5 - Patrick Thomson (President)
- Public Member - Jason West
- Public Member - Nicola von Hoensbroech
- Public Member - Stephen Mandel

Absent

- District A - Kirsten Shead
- District B - Nina Dueck
- Public Member - Carmen Wyton
- Public Member - Larry Loven

Also in attendance

- Brad Willsey - Registrar
- Kaye Moran - Deputy Registrar
- Jeff Whissell - Deputy Registrar
- Rob Vandervelde - Senior Operations and Finance Director
- Leslie Ainslie - Executive Assistant
- Barry Strader - Communications Director
- Christine Saunders, President, Halmyre (8:30-10:0am)

**1.3 Invocation**

Past President Patrick Zachar read the council invocation.

## 1.4 Adoption of the Agenda

### 1.4.1 Consent Agenda

Registrar Willsey provided a report under agenda item 1.4.1.2 Consent Agenda Update Report. There was no report for agenda item 1.4.1.1. Consent Agenda Policy Report.

#### 1.4.1.1 Policy Report - NIL

#### 1.4.1.2 Update Report

**MOTION:** to accept the consent agenda information report as presented by Registrar Willsey.

Moved by **Asad Kashani**/Seconded by **Murtaza Hassanali**/CARRIED

### 1.4.2 Additions to the Agenda

**MOTION:** to adopt the agenda as circulated.

Moved by **Jason West**/Seconded by **Murtaza Hassanali**/CARRIED

## 1.5 Minutes from Previous Meetings

### 1.5.1 Minutes – December 10-11, 2025

**MOTION:** to approve the minutes of the December 10-11, 2025 council meeting.

Moved by **Jason West**/Seconded by **Nicola von Hoensbroech**/CARRIED

## 1.6 In Camera - NIL

## Part B – Council Development, Open Forum and Generative Discussions

### 2.1 Council Development - NIL

### 2.2 Generative Discussions - NIL

### 2.3 Council Open Forum

The open forum provided Council Members with the opportunity to identify issues that are top of mind. Discussions were relevant to the business of the Council and the College.

## Part C - Strategic and Fiduciary

### 3.1 2026-2028 Strategic Plan

Council reviewed the final internal strategic plan. The strategic plan presented to Council incorporated feedback received from Council at, and after, the December 2024 council meeting, along with additional updates from ACP administration resulting from their work when developing the strategic plan's implementation plan. These included budgetary implications and how ACP administration will report to Council to meet the accountability requirements in the strategic plan.

Council approved the 2026-2028 Strategic Plan. The strategic plan is designed to be enduring, nimble and adaptable, recognizing that some challenges within the healthcare system and pharmacy practice are not within ACP's direct control therefore require collaboration with partners across the health system. The plan outlines the following three strategic goals along with 2026 priorities that support the College's mandate of protecting the health and well-being of Albertans as outlined in the strategic plan.

### **Strategic Goal 1 - Elevate pharmacy's role within Alberta's healthcare system**

- Priorities for 2026
  - Start on public engagement by developing ongoing public feedback mechanisms and a public engagement strategy.
  - Develop ongoing mechanisms to gather registrant feedback and begin assessing workforce conditions and pressures.
  - Provide better primary care analytics to Council.
  - Identify partnerships to expand ACP's access to data and outline options for gathering data on patient experience.

### **Strategic Goal 2 - Enable quality care in pharmacy practice.**

- Priorities for 2026
  - Conduct policy analysis of system needs and impacts of pharmacy technician roles.
  - Develop entry-to-practice competencies related to compounding.
  - Provide team development and education on compassionate regulation.
  - Identify desired risk factors and predictive analytics and map to existing and potential data sources.
  - Identify potential indicators for reporting to pharmacies.
  - Implement safety attitudes questionnaire and begin developing a broader framework for quality indicators for pharmacy.

### **Strategic Goal 3 - Anticipate and support the future of pharmacy practice.**

- Priorities for 2026
  - Conduct and report to Council on environmental scans
  - Develop an innovation pipeline process for ACP
  - Establish a structured process to evaluate practice innovation proposals

The plan is also intended to look beyond three years and will evolve and be reviewed annually as part of ACP's accountability to Council for each strategic goal. ACP will report to Council as it progresses through the strategic plan including but not limited to a set council reporting cycle with update dashboards, and risk reporting mechanisms. The accountabilities of ACP for each goal are structured into four pillars:

1. Strategic foresight
2. Risk management
3. Enabling professionalism
4. Health system and patient need

**MOTION:** to approve the 2026-2026 strategic plan as amended.

Moved by **Patrick Zachar**/Seconded by **Asad Kashani**/CARRIED

ACP administration will develop an external communications plan to introduce the strategic plan to stakeholders and interested parties, develop reporting and accountability tools, and begin work on the strategic initiatives

#### **4. Compliance Monitoring and Reports**

##### **4.1 ENDS and Executive Limitation Policies and Reports**

###### **4.1.1 Policy E-2 Resource Allocation – Priorities for 2026**

Through the following motions, Council approved priorities for 2026, adjustments to the 2026 budget that were addressed concurrently with Agenda Item 3.1, and amendments to ENDS policy “E-2 Resource Allocation” that will reflect approval of the 2026 priorities and the 2026-2027 fee schedule approved at the December 2025 council meeting.

**MOTION:** to approve the 2026 priorities as presented.

Moved by **Paul Gustafson**/Seconded by **Nicola von Hoensbroech**/CARRIED

**MOTION:** to approve amendments to policy E-2 Resource Allocation that reflect approval of the 2026-2027 fee schedule and 2026 priorities.

Moved by **Patrick Zachar**/Seconded by **Jason West**/CARRIED

**MOTION:** to approve an amendment to the 2026 budget previously approved at the December 2025 council meeting that reflect an additional expenditure allocation of \$100,000 to cover the full cost of specific strategic work realized with the development of the strategic plan’s implementation plan.

Moved by **Paul Gustafson**/Seconded by **Nicola von Hoensbroech**/CARRIED

#### **5. Business of Council**

##### **5.1. Report from the Nominating Committee - Slate of Candidates for 2026 Council Elections**

President Elect Murtaza Hassanali, Chair of the Nominating Committee, presented a report on behalf of the Committee.

ACP Council includes 14 voting members (5 elected pharmacists, 2 elected pharmacy technicians, and 7 appointed by the Minister). Elections for elected positions occur cyclically as provided for in ACP’s bylaws.

In 2025, the ACP bylaws were amended to establish a new election process removing council districts, replacing them with a provincial mandate where candidates are elected by all regulated members on a rotating cycle as determined in the Bylaws.

The 2026 ACP council elections sought eligible regulated members for the Pharmacist Councillor 2 and the Pharmacy Technician Councillor 7 positions on Council. Past-President Patrick Zachar is the incumbent for the Pharmacist Councillor 2 position however is not eligible to seek re-election as he has served two, three-year terms. Councillor Nina Dueck is the incumbent for the Pharmacy Technician Councillor 7 position and is eligible to seek re-election for a second and final three-year term.

Council approved the following slate of candidates for election to Council for the Pharmacist Councillor 2 and Pharmacy Technician Councillor 7 positions in the 2026 election. Each position is a three-year term from July 1, 2026-June 30, 2029. Registrar Willsey will conduct the election process, to commence at 8:00 a.m. on April 2, 2026, and close at 4:30 p.m. on May 7, 2026.

<b>Pharmacist Councillor 2</b>	<b>Pharmacy Technician Councillor 7</b>
Ahmed Abdelfattah	Mawel Besa
Tamer Hossameldin	Nina Dueck (incumbent)
Michael Kani	Paige Harrison
Lisa Lix	Rachelle Lunizo
Patricia McLeod	Dana Lyons
Deepak Narang	
Ethan Swanson	

**MOTION:** to accept the report of the Nominating Committee.  
Moved **Asad Kashani**/Seconded by **Jason West**/CARRIED

**MOTION:** to approve the slate of candidates for the 2026 council elections as presented by the Nominating Committee.  
Moved by **Nicola von Hoensbroech**/Seconded by **Jason West**/CARRIED

## **5.2 NAPRA Appointment to the Board of Directors**

The National Association of Pharmacy Regulatory Authorities (NAPRA) is the alliance of Canada’s pharmacy regulators consisting of the 13 provincial and territorial pharmacy regulatory authorities (PRAs) across the country as well as the Canadian Forces Health Services. NAPRA facilitates collaboration and national approaches among its Members as they address common issues in the practice of pharmacy in Canada. ACP is a founding member of NAPRA.

NAPRA’s bylaws require that Board Members be appointed annually. The Board of Directors includes the registrars of each provincial/territorial jurisdiction, a representative from the Canadian Armed Forces, and three public members (one of whom is a pharmacy technician). Council approved the reappointment of Registrar Willsey for the 2026-2027 term.

**MOTION:** to reappoint Registrar Brad Willsey to the NAPRA Board of Directors for the 2026-2027 term.  
Moved by **Nicola von Hoensbroech**/Seconded by **Jason West**/CARRIED

## **6. Evaluation of Meeting and Adjournment**

### **6.1 Meeting Evaluation - For Discussion**

President Thomson asked Council to reflect on their personal and collective performance during the board development sessions and business meeting of council. He thanked all those that supported the preparation of the meeting, and those that participated. Council shared the following observations and comments from the February 5, 2025 council meeting:

- Council agreed it was a productive meeting and expressed their excitement about beginning the initial work to implement the strategic plan. They stated that Council and ACP administration should be proud of the final plan.
- Council appreciated the update on current legislation and the comprehensive information provided in the council package.
- Council thanked President Thomson for chairing the meeting in an organized and informative manner, and more importantly, keeping discussions at the governance level in keeping with Council's role as governors of the professions, not administrators of ACP.
- Council appreciated the open forum discussion, however shared they would appreciate more opportunities for generative discussions.

## **6.2 Forthcoming Events and Council Meeting Dates**

### **2026**

- April 7 - ACP Connect, Edmonton
- April 8 - ACP Connect, Calgary
- April 23 - Council Meeting, Edmonton
- June 9-10 - Council Meeting, Calgary
- June 10 - Celebration of Leadership, Calgary
- June 10-12 - ACP Leadership Forum, Calgary
- September 23-25 - Council Meeting and Board Development, Banff
- December 2-3 - Council Meeting, Edmonton

## **6.3 Adjournment**

**MOTION:** to adjourn the meeting of council circa 11:24 a.m. on February 5, 2026.

Moved by **Patrick Zachar**