

MINUTES
MEETING OF COUNCIL
ALBERTA COLLEGE OF PHARMACY
Thursday March 14, 2024
Facilitated Virtually

1. Call to Order

President Zachar called the business meeting of council to order at 7:01 p.m. on Thursday, March 14, 2024. He recognized the territorial and ancestral lands of Indigenous people in Alberta.

2. Roll Call

Registrar Eberhart called the roll call and confirmed the attendance of the following council members. A quorum of council was declared.

- District 2 - Patrick Zachar (President)
- District 4 - James Frobb (Executive-Member-at-Large)
- District B - Nina Dueck
- Public Member - Irene Pfeiffer (Past-President)
- Public Member - Deb Manz (President-Elect)
- Public Member - Christine Maligec
- Public Member - Jason West

Absent

- District 1 - Peter Macek
- District 3 - Murtaza Hassanali
- District 5 - Patrick Thomson
- District A - Laura Miskimins
- Public Member - Carmen Wyton

Also in attendance

- Greg Eberhart - Registrar
- Leslie Ainslie - Executive Assistant

3. Approval of Agenda

3.1 Additions to the Agenda

MOTION: to approve the agenda as circulated.

Moved by **Deb Manz**/Seconded by **Christine Maligec**/CARRIED

4. Governance Review Request for Proposal

Council considered the recommendation of the Executive Committee to appoint an organization that will conduct an external review of the governance structure of the Alberta College of Pharmacy, deliver a governance educational program for council members, and facilitate discussions with Council about how its governance processes may be enhanced. ACP received Requests for Proposals (RFP) from three organizations: Ozone Advisory Group, Institute on Governance and Watson Inc. The Executive Committee recommended appointing the Institute on Governance to carry out this governance work. The RFP from the Institute on Governance was observed to provide the necessary experience, an understanding of the requirements of ACP supported by an effective methodology, and a strong value-proposition.

MOTION: to accept the proposal from and appoint the Institute on Governance to conduct an external governance review and ancillary services as outlined in its Request for Proposal.

Moved by **Jason West**/Seconded by **Christine Maligec**/CARRIED

5. Adjournment and Next Meeting Dates

MOTION: to adjourn the meeting circa 7:12 p.m. on March 14, 2024.

Moved by **Irene Pfeiffer**