

MINUTES
MEETING OF COUNCIL
ALBERTA COLLEGE OF PHARMACY
October 3, 2024
Edmonton, Alberta

PART A – Opening Remarks and Constituting Council Meeting

1.1 Call to Order

President-Elect Thomson called the business meeting to order at 8:36 a.m. He recognized the ancestral lands on which Council gathered, those of Treaty 6 territory. He welcomed new public members Kenneth Letander and Nicola von Hoensbroech to Council. Joining council discussions was Ed Jess, Chief Innovation Officer with the College of Physicians and Surgeons of Alberta, and Doha Melhem and Rainer Kocsis, with Pivotal Research. Prior to the business meeting, Council met for two days for discussions about governance and governance training.

President-Elect Thomson asked Council Members to reflect on governance policy GP-8 Code of Conduct and consider any potential conflicts of interest they may need to disclose. No conflicts were disclosed.

1.2 Roll Call

Registrar Eberhart called the roll and identified the following individuals in attendance.

- District 1 - Asad Kashani
- District 2 - Patrick Zachar (Past-President)
- District 3 - Murtaza Hassanali
- District 4 - James Frobb (Executive-Member-at-Large)
- District 5 - Patrick Thomson (President-Elect)
- District A - Kirsten Shead
- District B - Nina Dueck
- Public Member - Irene Pfeiffer
- Public Member - Jason West
- Public Member - Nicola von Hoensbroech
- Public Member - Kenneth Letander

Absent

- Public Member - Christine Maligec
- Public Member - Carmen Wyton

Also in attendance

- Greg Eberhart - Registrar
- Kaye Moran - Deputy Registrar
- Rob Vandervelde - Senior Operations and Finance Director
- Leslie Ainslie - Executive Assistant
- Barry Strader - Communications Director
- Meredith Robertson - Senior Policy and Legislative Advisor
- Ed Jess - College of Physicians and Surgeons of Alberta (9:30-10:50am)
- Doha Melhem - Pivotal Research (11:02am-12:34pm)
- Rainer Kocsis - Pivotal Research (11:02am-12:34pm)
- Observer: Jenna Altrogge, ACP Communications Advisor
- Observer: Madison Kinshella, ACP Pharmacy Student

1.3 Invocation

Councillor Nina Dueck read the invocation.

1.4 Adoption of the Agenda

1.4.1 Consent Agenda

1.4.1.1 Policy Report

MOTION: to approve the Policy Report as presented by Registrar Eberhart.

Moved by **Irene Pfeiffer**/Seconded by **Kirsten Shead**/CARRIED

1.4.1.2 Update Report

MOTION: to accept the Update Report presented by Registrar Eberhart.

Moved by **Murtaza Hassanali**/Seconded by **Kirsten Shead**/CARRIED

1.4.2 Additions to the Agenda

MOTION: to adopt the agenda as circulated.

Moved by **Murtaza Hassanali**/Seconded by **Kirsten Shead**/CARRIED

1.5 Minutes from Previous Meetings

1.5.1 Minutes – June 11-12, 2024

MOTION: to approve the minutes from the June 11-12, 2024 council meeting.

Moved by **Nina Dueck**/Seconded by **Irene Pfeiffer**/CARRIED

1.5.2 Minutes – June 27, 2024

MOTION: to approve the minutes from the June 27, 2024 council meeting.

Moved by **Patrick Zachar**/Seconded by **Jason West**/CARRIED

1.5.3 Ratification of Council e-Ballot – July 26, 2024

MOTION: to ratify the July 26, 2024 council e-Ballot to appoint a Panel of Council to review a decision of the Competence Committee.

Moved by **Jason West**/Seconded by **Irene Pfeiffer**/CARRIED

1.6 In Camera

MOTION: to move into an In-Camera session of Council at 4:42 p.m. on October 3, 2024.

Moved by **Patrick Zachar**/Seconded by **Asad Kashani**/CARRIED

CONSENSUS: to move out of the In-Camera session of Council at 5:05 p.m. on October 3, 2024.

Part B – Council Development, Open Forum and Generative Discussions

2.1 Council Development – Governance Training

Council engaged in a two-day board governance training workshop facilitated by Laura Edgar (Appendix 1). The governance workshop will continue for two days in December 2024.

2.2 Generative Discussions - NIL

2.3 Council Open Forum – NIL

Part C - Strategic and Fiduciary

3. Business of Council

3.1 Oath of Office

Council previously approved an Oath of Office to be taken by all Council Members at the commencement of each council year. Council Members were asked to reflect on their responsibilities and responsibilities in complying with the Oath. Each council member signed and dated their personal oath and provided a copy to the Registrar to be filed in the permanent records of the college.

3.2 Council Plan 2024-2025

Council reviewed a DRAFT plan for Council's business during the 2024-2025 council term. The plan provides a "roadmap" for Council's business over the next year. The plan is a living document that will change with the evolution of issues and input from Council. The plan may be influenced by readiness, government, and environmental issues identified by Council. The following enhancements were made to the plan:

- add changes to ACP signing authority consistent with succession of the Registrar December.
- add appointment to the NAPRA Board of Directors – December
- add approval of Continuing Competence Standards – December

MOTION: to expand the December council meeting dates to three days; two days to accommodate governance planning, and one day for business (December 10-12, 2024).

Moved by **Nina Dueck**/Seconded by **Kirsten Shead**/CARRIED

Opposed: Asad Kashani

MOTION: to accept the council plan for the 2024-2025 council year as amended.

Moved by **Kirsten Shead**/Seconded by **Jason West**/CARRIED

3.3 Amendments to ACP Bylaws

In June, Council approved amendments to the ACP Bylaws for the purpose of consultation.

Subsequently, Council reviewed the consultation feedback and approved the following amendments to come into effect January 1, 2025.

- Associate register – ACP will rescind the associate register.
- Retired register – Regulated members may choose to register on this register if they are 55 years of age or older, or if they have practiced as a clinical pharmacist or pharmacy technician in Canada for 20 years.
- Consultations on standards, code of ethics and ACP bylaws – The period for ACP consultations will change from 60 days to 45 days.
- Timeframe that a pharmacy may operate without a licence – The period for which a pharmacy may operate without a licence under the supervision of a temporary pharmacist in charge (TPIC) will change from 90 days to 60 days.
- ACP Signing Authority – The amendments to ACP signing authority will accommodate electronic funds transfers.
- Schedule A "Fees" – The fees assessed for changes in licensees and proprietors will be the same. In addition, fees assessed by the college for pharmacy relocation or pharmacy renovations will be the same.

The proposed amendments to council districts and the election process were deferred and will be considered by Council subsequent to the review of its governance structure and processes.

MOTION: to approve amendment to the bylaws as proposed subject to the following:

- That changes to the council districts and the nominating and elections processes not be changed at this time; to be addressed after Council completes its governance review and planning; and,
- That the period for consultation about Standards, Code of Ethics, and Bylaws be changed from 30 to be 45 days;

all to come into effect January 1, 2025.

Moved by **James Frobb**/Seconded by **Kirsten Shead**/CARRIED

Opposed: Asad Kashani

NOTE: it was requested that ACP administration monitor the impact of amendment to the bylaw on the length of time that a pharmacy can operate without a licensee (under authority of a TPIC).

3.4 Business Intelligence – Pivotal Research

ACP contracted Pivotal Research to assist in developing a “Governance Oversight Reporting Framework”. The framework will establish a dashboard of key indicators to inform Council in fulfilling its governance responsibilities. This work complements the development of dashboards that will be used by ACP administration to monitor and inform work being conducted within ACP’s programs and operations.

In June 2024, Pivotal engaged with Council to discuss and affirm “domains” to be monitored and measured. Council agreed by consensus to six domains.

1. Strategic Priorities and Impact - This domain evaluates how well ACP's operational activities and innovative practices align with and support the organization's strategic goals.
2. Regulatory Practice - This domain ensures that all regulatory activities are performed efficiently and effectively, with an emphasis on compliance, proactive interventions, and practice excellence.
3. Quality of Service and Public Safety - This domain tracks the quality of services provided under ACP’s oversight, focusing on patient safety and effectiveness of healthcare service delivery.
4. Operational Health and Performance - This domain evaluates the organization’s operational effectiveness, including financial stability, human services, and IT systems management.
5. Stakeholder Engagement and Communication - Metrics in this domain evaluate the effectiveness of communication and engagement strategies with stakeholders to ensure transparency and trust.
6. Government Effectiveness – Assesses ACP’s governance practices to ensure they are transparent, accountable, and effective.

Pivotal Research facilitated a working group discussion with Council, with a goal of reaching consensus about the most important and relevant “key result areas” for each domain. Based on Council’s input, work will continue to develop DRAFT measures for each “key result area”. These will be returned for another working discussion with Council at the December 2024 meeting. At that time, a motion will be sought to approve the “Key Result Areas and the Indicators.”

3.5 Licensee and Proprietors Education Program – Proposed Amendments to Rules

On March 5, 2024, Council approved the Licensee and Proprietor Education Program (LPEP) rules to enforce which program a licensee or proprietor's representative applicant is required to complete (program requirement). The LPEP consists of three programs: Licensee Fundamentals, Licensee Development, and the Proprietor's Education Program. When program development was completed, it was identified that the approved rules did not appropriately align each program with the intended audience (learner). Council approved the following amendments to the rules for the Licensee and Proprietors Education Program. These programs will launch on October 9, 2024.

1. Accept Licensee Fundamentals as a substitute for any program requirement.
 - Licensee Fundamentals is the comprehensive program on which both the Licensee Development and the Proprietor's Education Program (PEP) are based. The previously rules did not allow Fundamentals to be an alternative for all program requirements. This amendment ensures learners who take the most comprehensive program are not penalized by completing a second program with similar content to what they've already completed.
2. Accept Licensee Development when an experienced licensee is applying to be the licensee of an existing pharmacy.
 - The rules approved in March 2024 required all pharmacists, to complete Licensee Fundamentals, when applying to be the licensee of an existing pharmacy. A key difference between Licensee Fundamentals and Licensee Development, is that Fundamentals reviews the foundational requirements: the expectations on the general facilities, equipment, and systems for building and opening a new pharmacy. Licensee Fundamentals is beneficial for anyone who is creating a new pharmacy or anyone who has limited experience as a licensee. The Development program does not review the foundational requirements and was developed for experienced licensees who are managing an existing pharmacy. The Development program prompts a more reflective application of existing knowledge and focuses on professionalism and leadership in the pharmacy. If an experienced licensee is applying to be the licensee of an existing pharmacy, the Licensee Development program is better suited to their learning needs.
3. If the licensee and proprietor's representative are the same person, a combination of the Licensee Development and Proprietor's Education Program will be acceptable when program completion is required at renewal.
 - The previously rules required any individual, who was both the licensee and proprietor's representative of a pharmacy, to complete Fundamentals at the time of applying for pharmacy licence renewal. The proposed amendment provides options for learners, while still ensuring the learner is completing the appropriate program(s) based on their role and learning needs when renewing the licence of an existing pharmacy.

MOTION: to approve the amended rules for the Licensee and Proprietor Education Program.

Moved by **Jason West**/Seconded by **James Frobb**/CARRIED

Abstained: Ken Letander, Nicola von Hoensbroech

3.6 DRAFT Rules for the Structured Practical Training Programs

Council reviewed proposed rules for the revised Structured Practical Training (SPT) program for pharmacists that are being developed as part of ACP's strategic plan. Council was introduced to this

work in 2022 and 2023, and work to achieve this strategic objective has continued since. The proposed new rules, enhance validity and reliability of the SPT program, improves oversight, and improves preceptor engagement and responsibilities. Deputy Registrar Moran sought Council's direction for any changes prior to a final draft coming forward for approval in December 2024. Council did not provide any changes to the proposed rules however made the following comments and observations, that Deputy Registrar Moran addressed.

- Is there a mechanism in place to address conflict with preceptors?
- What is the definition of “close personal” relationship?
- A note of caution was expressed about having a burdensome administrative process.
- Council was supportive of the process.

3.7 Analytics and Artificial Intelligence by Regulators – (Discussion with Ed Jess, Chief Innovation Officer, CPSA)

ACP has begun to invest in analytics and artificial intelligence in keeping with the goals of the current strategic plan, through investment in our new information management system (myACP), and through new programs such as CQI+ ; to be implemented in 2025. The College is also engaged with Alberta Machine Intelligence Institute to advance learning about practical applications of AI in the role of the regulator.

Ed Jess, Chief Innovation Officer of the College of Physicians and Surgeons of Alberta (CPSA) joined Council for a discussion about the use of analytics and artificial intelligence at CPSA. He demonstrated how the use of analytics transforms data into information usable by CPSA to understand practice trends of its regulated members, transform data into information usable by it regulated members to improve their practices.

Some highlights from Mr. Jess's presentation were:

- CPSA's Innovation program accounts for approximately 24% of CPSA's annual budget.
 - The innovation team at CPSA includes about 20 people,
 - About 1/5 of CPSA's strategic directions focus on innovation, this accommodating proactivity and innovation.
- Innovation requires psychological safety (this is a critical success factor).
 - Innovation strategies expect that failure can and will occur.
- Technology is a component of, but not a synonym for innovation.
 - Innovation is about new opportunities/improvement.
 - Change management strategies are important to innovation, due to human resistance to change.
- Defining data governance is critical to understanding what information will be collected and measured to determine if innovation is successful.
- It is important to get as much feedback from end-users as possible.
 - Establish an internal evaluation unit.
- CPSA hired a dedicated program manager who reports to the Deputy Registrar to oversee implementation across CPSA programs.
- Need to be conscious about ratio of successes to investments.
 - This determines the value proposition.
- Monitoring physician prescribing practices – provide reports to all physicians, not just those who are identified as being or perceived to have poor prescribing practices.
 - See CPSA article in JAMA (2022).
- There is a need for colleges to move to proactive regulation rather than reactive regulation – need to be able to predict and take steps to prevent harm before it occurs.

- Performance is based on “competence + individual factors system factors (Cambridge Model).
- CPSA has developed a methodology to establish a REVU Score for each physician. It is used as a means to identifying those at highest risk, and then providing intervention before risk is experienced.

3.8 Appointment of Nominating Committee

3.8.1 Nominating Committee Terms of Reference

At the June 2024 council meeting, Council approved amendments to the membership structure of the Nominating Committee. A subsequent review has determined that the amendments were not appropriate, as the membership of the Nominating Committee are established in the ACP Bylaws. Registrar Eberhart sought a motion to amend the June 11, 2024 motion by removing reference to the Nominating Committee, and a motion to rescind the motion approved at the June 27, 2024 council meeting.

MOTION: to amend the June 11, 2024 motion that stated “to amend the Terms of Reference for the Nominating Committee and Governance Committee as presented” by removing reference to the Nominating Committee. The amended motion will read “to amend the Terms of Reference for the Governance Committee as presented”.

Moved by **Jason West**/Seconded by **Kirsten Shead**/CARRIED

MOTION: to rescind the motion approved at the June 27, 2024 council meeting that states “to approve the amendments to the Nominating Committee as presented.”

Moved by **Patrick Zachar**/Seconded by **Irene Pfeiffer**/CARRIED

3.8.2 Appointments

Registrar Eberhart submitted recommendations for Council’s consideration to appoint a slate of members to the Nominating Committee, consistent with the membership established in the ACP Bylaws. Section 18.1 of the bylaw establishes the membership of the Nominating Committee as follows:

18. Establishment of the Nominating Committee
 - (1) The Nominating Committee must include:
 - (a) the President or, at the discretion of the President, the President-elect, as Chair of the Committee;
 - (b) the following committee members appointed by the Council:
 - i. two public members of Council;
 - ii. one former elected member of Council;
 - iii. if the Chair is a public member, one elected member of the Council; and
 - iv. other regulated members that the Council considers advisable, if any.

MOTION: to appoint the following members of Council to the Nominating Committee for a one-year term commencing October 3, 2024 and ending June 30, 2025.

- Patrick Thomson, President-Elect (Chair)
- Jason West, Public Member
- Ken Letander, Public Member
- Stan Dyjur, Past Council Member and ACP President

Moved by **Asad Kashani**/Seconded by **Kirsten Shead**/CARRIED
Abstained: Pat Thomson, Jason West, Ken Letander

3.9 Appointments to the Competence Committee

In June 2024, Council appointed Bonnie Serroul to the Competence Committee for a second term of two years and to the position of vice-chair. Due to unforeseen circumstances, Ms. Serroul advised that she must resign from the Committee. A motion was sought from Council to appoint a new Committee Member; and to appoint a new Committee vice chair.

MOTION: to appoint Pamela Borth to the Competence Committee for a three-year term effective immediately and ending June 30, 2027, and secondly, to appoint Kortney Stanley as vice chair of the Competence Committee for a nine month term effective immediately and ending June 30, 2025.

Moved by **Kirsten Shead**/Seconded by **Jason West**/CARRIED

3.10 Election of President for the Remainder of the 2024-2025 Council Year

On September 18, 2024, Public Member and council President, Deb Manz advised President-elect Pat Thomson that she was resigning her position on Council immediately due to personal reasons. Section 10(8) of ACP Bylaws states that *(8) If there is a vacancy in an office during a term, Council may elect a new officer from among those members of Council who are entitled to vote.*

Registrar Eberhart recommended that Patrick Zachar be nominated as the President of ACP for the duration of the 2024-2025 council term. Appointment of the past-president in this role is consistent with similar situations where the President has stepped down mid-term. This alternative also optimizes succession for the 2025-2026 council term, for which Pat Thomson in his current term as President-elect will proceed to the President's position effective July 1, 2025.

MOTION: that Patrick Zachar be nominated and appointed for the position of president for the duration of the 2024-2025 council term, concluding June 30, 2025.

Moved by **Irene Pfeiffer**/Seconded by **Asad Kashani**/CARRIED

Abstained: Patrick Zachar

Registrar Eberhart swore Patrick Zachar in as President of the Alberta College of Pharmacy for the duration of the 2024-2025 council term.

4. Compliance Monitoring and Reports

4.1 ENDS and Executive Limitations – Compliance Reports

Reports from the Registrar were provided for the following Executive Limitation policies.

4.1.1 E-2 Resource Allocation and EL-3 Financial Planning - DRAFT 3-Year Business Plan and Budget 2025

Rob Vandervelde, ACP's Senior Director of Operations and Finance reviewed the priorities approved at the June 2024 council meeting. Through this, he recommended some contextual amendments. Council approved the following restated priorities for 2025.

Legal Framework

- New Standards are implemented.
- Indicators to support ACP assessments are adopted (based on new standards).
- Regulatory amendments for presentation to GOA are analyzed and prioritized.

Meeting Practice Expectations

- Learning platform to support Structured Practical Training (SPT) and Continuing Competence Programs (CCP) is implemented.
- The pharmacist or the pharmacy technician SPT program is launched and preparation for the other completed.
- Number of licensees and proprietors enrolled in the new Licensee and Proprietor Education Programs (LPEP) has grown proportionate to requirements.
- Number of licensees assessed prior to issuing a license and through ongoing pharmacy assessments has increased.
- Practice Improvement Program (PIP) is fully implemented and supported on the new learning platform.

Data Intelligence

- The CQI+ program is implemented.
- Operational and Council dashboards provide reports to administration and Council.
- New indicators based on AI, survey tools and external data partnerships are established.
- Potential indicators and data sources for a pharmacy reporting tool are researched and analyzed.

Internal Transition

- Strategic Plan for 2026 and beyond is developed and approved.
- Changes in council governance policies and processes are implemented.

MOTION: to approve the restated priorities for 2025.

Moved by **Jason West**/Seconded by **Murtaza Hassanali**/CARRIED

Senior Director Vandervelde also presented the DRAFT 3-year business plan and budget for 2025. The DRAFT budget complies with ACP's financial and reserve policies. The following is an excerpt from his briefing to Council:

- 2025 revenues increase by 5.7% over last year's budget. This reflects the combination of a 2.3% inflationary adjustment to the fee schedule plus demographic growth in registrants and pharmacies. The inflationary increase allows ACP to keep pace with the rising cost of living, and the demographic increase allows ACP to keep pace with a growing profession.
- Legal fees assessed through hearings have again been forecast conservatively, reflecting ACP's more restricted ability to recover costs following the court ruling.
- Investment income and growth have been forecast at long-term growth rates and represent a blended return of about 5.5% on ACP's investment portfolio, which consists of about 35% equity and 65% fixed income.
- ACP department/program expenses are just slightly below last year's budget. This largely reflects the end of a contract staffing position and the conclusion of the registrar search; as a result, staffing costs stay even and other operational costs decline slightly. Departmental costs have been increased in targeted areas to support new strategic initiatives once they become operationalized and are incorporated into ongoing programming.
- The HR salary budget declines by 1.5% compared to last year. The budgeted HR complement is 47.5 FTEs, a decline of 1.8 from last budget. This reflects the planned

end of a contract position, and a position that was eliminated following the addition of a related position last year. Another contract position is slated to finish at the end of 2025, bringing the FTE level down to 46.5 in the 2026 and 2027 forecasts. The current budget includes a 2.3% salary scale adjustment based on the inflation forecast. ACP's reserves provide room for time-limited positions. ACP has used contract positions to apply reserve funds for development work, while providing flexibility to scale back in the future. At the same time, demographic revenue growth allows ACP to grow accordingly, increasing its permanent staff to support new programs and demands. The HR budget balances these two factors.

- Direct spending on strategic initiatives is budgeted at \$373,000 for 2025, a slight decline from 2024. The budgeted expenses are largely to fund:
 - the Learning Management System which will support redeveloped Structured Practical Training (SPT) program and the evolved Continuing Competence Program (CCP), inclusive of the Practice Improvement Program (PIP)
 - Legal analysis to support proposals for regulatory and legislative change
 - Implementation support for the new standards
 - Business intelligence initiatives including development of new data sources and indicators for operational and Council reporting
 - Implementation of the Continuous Quality Improvement (CQI) program
- The result is planned deficits of \$313,000 in 2025 and \$47,000 in 2026, returning to a modest surplus of \$55,000 in 2027. Incurred deficits are funded from ACP's reserve funds. ACP's restricted reserves were used to absorb the registrar search costs and are being built back up \$50,000 per year so that they return to their required level of \$1.9 million in 2026. These restricted reserves remain available to absorb significant expenses in the designated categories. Together, the unrestricted and restricted reserves provide ACP with future financial flexibility.

Budget risks include:

- *Demographic growth* – The budget is based on an expectation of continued growth in registrants and pharmacies, which increase ACP's revenues and allow it to grow alongside the profession. A decline in registrant and pharmacy growth would likely require an adjustment in ACP's spending to return to structural balance.
- *Investment income* – Rates of future investment returns are uncertain, though the budget incorporates declining interest rate forecasts and conservative long-term equity returns, so that these swings should even out over time.
- *Legal expenses* – ACP may face unanticipated and extraordinary legal expenses, although the restricted legal reserve exists as a buffer to accommodate these non-recurring expenses.

However, the biggest risk faced by ACP is likely the demand to support future program enhancements through both direct spending and staff resources, which may not fully be incorporated into the budget. While staff have attempted to estimate the future costs of supporting existing strategic initiatives once they become operational, these are the "known knowns"; additional demands may come from sources that are not fully known yet to ACP, including:

- The potential for new Business Intelligence initiatives that draw on Artificial Intelligence and external data sources that could supplement the internal data in myACP (e.g. the data in the national reporting repository for the CQI program), which ACP is only starting to explore.

- New demands that may come out of Council’s governance review, the results of which have not been contemplated.
- Future opportunities to modernize ACP’s existing programs beyond those covered in the strategic plan, to fully leverage myACP and the new learning platform.
- New initiatives that may come out of a new registrar’s priorities and a new strategic plan, for which only a placeholder has been provided.

Council agreed by consensus that the Registrar should proceed with finalizing the 2025 budget and business plan. Registrar Eberhart will seek Council approval of the final budget and business plan at the December council meeting.

4.2 Compliance Monitoring and Reports

4.2.1 Executive Limitations (EL) Compliance Reports

A report from the Registrar was provided for EL-4 Financial Condition.

4.2.1.1 EL-4 Financial Condition - Internal

Council received Internal Financial Statements and Variances ending August 31, 2024.

MOTION: to approve the Internal Financial Statements and Statement of Variances as presented.

Moved by **Irene Pfeiffer**/Seconded by **Asad Kashani**/CARRIED

NOTE: Public Member Jason West requested that a column with the total actuals from the prior year be included to assist with reviewing of the variances from year to year.

5. Evaluation of Meeting

5.1 Meeting Evaluation

President-elect Thomson thanked Council for their thoughtful contributions. He thanked Public Members Ken Letander and Nicola von Hoensbroech for their extraordinary efforts to attend the council meeting on short notice, and expressed that he and Council looks forward to their continued engagement and insights on behalf of Albertans. He thanked ACP administration for their support preparing the materials to support the governance training and business meeting of Council. He thanked Public Member Irene Pfeiffer for her six plus years of service to Albertans, and wished her well in her future endeavors.

Council Reflections

- Council members extended appreciation to Irene Pfeiffer, having served ACP Council for seven (7) years, during which she was the first public appointee to serve a term as President
- Council valued the opportunity to engage in governance training together. This provides a foundation for common expectations about responsibilities and performance.
- Within the governance discussions, Council valued the insights about “risk”.
- Council observed synergies in its discussions about governance, strategic initiatives, and measurement.
- Enjoyed the learning and discussion about AI in pharmacy. It was observed that background materials would have been valuable before-hand.

6. Adjournment

6.1 Forthcoming Events and Council Meeting Dates

2024

- December 10-12 - 2 day Board Development and 1 day Business Meeting of Council Meeting (Edmonton)

2025

- March 20 – Virtual Meeting (half day)
- May 1 – In-Person Council Meeting (Edmonton)
- June 17-18 – In-Person Council Meeting (Edmonton)
- June 18 – Celebration of Leadership (evening, Edmonton)
- June 18-20 – ACP Leadership Forum (Edmonton)

6.2 Adjournment

CONSENSUS: to adjourn the meeting of council circa 5:06 p.m. on October 3, 2024.