

MINUTES
Alberta College of Pharmacy
Videoconference Meeting of the Council
June 30, 2020

1. Call to Order

President Rajabali called the meeting to order at 7:00 p.m.

2. Roll Call

Registrar Eberhart called the roll call and confirmed the attendance of the following council members. A quorum of council was declared.

- District 1 – Peter Macek
- District 2 – Peter Eshenko
- District 3 – Fayaz Rajabali (President)
- District 3 – Craig MacAlpine
- District 4 – Stan Dyjur (Past President)
- District 5 – Brad Couldwell
- District 5 – Judi Parrott
- District A – Don Ridley
- District B – Dana Lyons (President Elect)
- Public Member – Irene Pfeiffer (Executive Member at Large)
- Public Member – Christine Maligec
- Public Member – Carmen Wyton

Non-Voting

- Ex-Officio Member - Neal Davies, Dean - Faculty of Pharmacy
- Ex-Officio Member - Terra Young, Representative - Accredited Pharmacy Technician Colleges in Alberta

Absent:

- Ex-Officio Member – Navjot Singh, Student Representative - Faculty of Pharmacy and Pharmaceutical Sciences

Also in attendance:

- Greg Eberhart - Registrar
- Leslie Ainslie - Executive Assistant

3. Approval of the Agenda

MOTION: to approve the agenda as circulated.

Moved by **Christine Maligec**/Seconded by **Dana Lyons**/CARRIED

4. ACP Strategic Plan – Risk Factors and Critical Success Factors

Following the direction of Council, the Strategic Planning Working Group proposed amendments to the risk statements and critical success factors, so that they were clearer and more focused. This included proposed “relative” weightings to each risk factor.

The Working Group provided the following commentary in support of their deliberations:

- Several levels of risk were slightly modified, based on relative risk to other statements. No levels of risk were modified by more than one level, and where there was no consensus, a range was used.
- The Strategic Planning Working Group did not recommend addressing diversity as a risk, as it is captured under the theme of “respect” in our value statements; Therefore, it should be considered and demonstrated through all of our discussions, decisions, and actions.
- The risk statement “understanding of ACP mandate within the profession” was dropped as ranked as low. Upon further reflection, the Working Group agreed that that this may be a generalizable concern across regulated professions, and that clarity about the mandate may escalate with anticipated changes to the *Health Professions Act*. The Working Group also recognized that registrants are primary stakeholders, and that the confusion anticipated in this risk factor, was also reflected in that addressing “divergent needs of stakeholders.” It was proposed changing the latter risk to be titled, “Divergent needs of Registrants and other Stakeholders”.
- “Partnerships” was recommended as an additional critical success factor. While the development of partnerships may be an extension of engagements, it was felt that both were important. While engagement is necessary to establish a good partnership; engagement does not mean that a good strategic partnership will result. When reviewing the risk statement, it was observed that most risks were related to some form of relationship, several specifically addressing partners. Therefore, it felt prudent to specifically recognize partnerships as a critical success factor.

Council also reviewed a final version of ACP’s strategic plan. ACP Administration will do a final review of the Strategic Plan for grammar, punctuation and spelling prior to publication or communication. The next steps will be for Registrar Eberhart to work with ACP’s administrative team to address the implementation of the plan. There will be DRAFT priorities prepared for Council’s review at the September council meeting. In December, Registrar Eberhart will present a three to 5 year roadmap supported by key action plans to fulfill each one of the objectives that will be meaningful to the outcomes. Registrar Eberhart acknowledge the work of Council over the past few years to complete the strategic plan. He thanked the invaluable leadership and contributions of the three presidents currently at the council table; Fayaz Rajabali, Stan Dyjur, and Brad Couldwell.

MOTION: to approve ACP’s Strategic Plan as presented.

Moved by **Carmen Wyton**/Seconded by **Christine Maligec**/CARRIED

4. Adjournment

President Rajabali thanked Council for their unwavering support during his term as President, and looked forward to contributing to its work for the remained of his council term. He thanked outgoing council members Brad Couldwell and Peter Eshenko; acknowledging their contributions to ACP; and on a personal level, thanking them for their friendship and guidance along the way. He congratulated President-Elect Dana Lyons and wished her success for the 2020-21 council year.

MOTION: that the meeting be adjourned circa 7:15 p.m.

Moved by **Brad Couldwell**/Seconded by **Peter Eshenko**