



Updating your professional liability insurance

Pharmacists and pharmacy technicians are required to hold professional liability insurance to protect the public and themselves. Pharmacy technicians and pharmacists must carry personal PLI that is either claims-made or occurrence-based in the amount determined by Council (minimum coverage of \$2,000,000 for pharmacists and minimum coverage of \$1,000,000 for pharmacy technicians). Even if not practising, PLI is required to be registered with ACP.

Before renewing your annual practice permit, you must update your professional liability insurance information. Here's how:

The screenshot shows the ACP website with the myACP button circled in red in the top right corner. Below is the myACP dashboard with the 'My profile' button circled in red. The 'Professional liability insurance' tab is also circled in red. A table shows the current insurance policy with a 'New' button circled in red. At the bottom, the 'Save' button is circled in red.

Name of insurance company	Policy number	Certificate number	Insured amount	Effective date	Expiry date
ACP insurance		A22514	\$2,000,000.00	08/28/2024	06/30/2025

- Navigate to the ACP website (abpharmacy.ca)
- Click the myACP button on the top right corner.

- Once you are logged in to myACP, refer to your profile.

- Select the "Professional liability insurance" tab, then click on "New" to add your current professional liability insurance.

- Complete the required information.
- Click "Save" once complete.